



Harrold Parish Council Clerk:
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Chairman:
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Councillors are hereby summoned to attend a meeting of the Parish Council which has been arranged for **Wednesday 11th March 2020** at the **Harrold Centre Main Hall** on Harrold High St. Members of the public are invited to attend to address the council in open forum between **7.30pm and 7.45pm.**

R. Brough
Clerk to Harrold Parish Council

AGENDA

- 1. Public Open Forum (15 minutes):** This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
 - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
- 2. To receive apologies for absence and introductions**
- 3. Disclosure of Interest** – members are invited to declare any personal or prejudicial interests they may have in any items on the Agenda.
- 4. Flood resilience**
Melanie Bright (Bedford BC Senior Flood Risk Officer) and Gareth Turner (Bedford BC Manager of Highways) in attendance to discuss:
 - The formation of a Flood Group in Harrold (MB)
 - The operation of the automated flood signs in North Beds (GT)
- 5. Approval of Minutes** from the Parish Council meeting held 12th February 2020

6. Matters arising: Clerk's report on the Actions List.

- Items sat with BBC Highways:
 1. Resolving the flooding of the zebra crossing – perhaps with additional drains being installed – survey work has been requested by BBC Highways. Clerk to provide feedback from a second site visit with Highways.
 2. The poor state of the pavement by the Fish bar – works order has been raised by Highways.
 3. Remove the third bollard on The Green and repaint the other two – works order has been raised. Expected shortly.
 4. Additional single yellow line on the High St, double yellows on a small narrow section of The Green and removal of a High St bus bay following the public consultation.
 5. Installing village entrance signs: survey and installation expected within a week.
- Planning advice has been sought for removal of the fence on Church Walk, which is in a conservation area. Response not yet received.
- Outdoor Gym: The Great Outdoor Gym Company have been booked to attend to the cross trainer (stiff mechanism) for the end of March.
- Happy-To-Chat bench: Sign has been created and attached to the bench by the Coop, and advertised on Facebook and in The Bridge.
- Streetlight upgrade: EON and Zeta Group have been instructed to carry out surveys of the streetlights to enable quotes to be generated.

7. Finance Report

- Approval for requests for monthly payments and noting of income, P&L variance and balances.

Ref #	Invoice Date	Payment	Details	Payments Gross	Receipts Gross
Trans226	07 February 2020	VAT Refund received			1,120.93
Trans227	10 February 2020	Project: Neighbourhood plan	Neighbourhood Plan Consulting Fees- T Roff	250.00	
Trans228	10 February 2020	Cemetary Income:			511.00
Trans229	11 February 2020	Grass: In Trim		552.00	
Trans230	13 February 2020	Bottle Bank: Income	Quarter 3 Oct - Dec 2019		237.53
Trans236	18 February 2020	HMRC PAYE Liability		656.77	
Trans237	18 February 2020	Clerk Salary: R Brough		442.52	
Trans238	18 February 2020	Street Ranger		842.04	
Trans239	25 February 2020	Other: Various	Zeta Group: Streetlight survey	354.00	
Trans240	25 February 2020	Cemetary Income:			140.00
Trans241	04 March 2020	Project income: Harrold Calendar			440.00
Trans242	04 March 2020	Electricity: Buttermarket EON	EON	53.21	
Trans243	11 March 2020	Project: Neighbourhood plan	BRCC Survey printing/analysis	3,608.97	
Trans244	11 March 2020	Other: Various	Bedford BC Election costs	39.71	
Trans245	11 March 2020	Office: Supplies	Envelopes	1.50	
Trans246	11 March 2020	Other: Various	Chat sign. Viking Signs	23.27	
Trans247	11 March 2020	Other: Various	JRB Enterprises. Dog bag box brackets	30.60	
Trans248	11 March 2020	Other: Various	JRB Enterprises. Dog bag boxes	292.35	
Trans249	11 March 2020	Other: Various	JRB Enterprises. Dog bags	134.34	
Trans250	11 March 2020	Other: Various	MKA Ecology report	1,620.00	
Trans251	11 March 2020	Office: Supplies	SLCC Clerks Manual book	72.30	
Trans252	11 March 2020	Office: Supplies	Sacks for Street Ranger	24.00	
Trans253	11 March 2020	Maintenance: Outdoor Gym	Cross Trainer Fix - The Great Outdoor Gym Co	400.00	
Trans254	11 March 2020	Harrold Centre Room Hire	To end of Jan 20	135.00	
				9,532.58	2,449.46

Accounts

Natwest Current Account	18,714
Natwest Bonus Saver	75,108
Bucks Building Society	31,034
<hr/> TOTAL at Bank <hr/>	<hr/> 124,856 <hr/>
Funds allocated	86,799
General Reserve (estimated)	38,057
<hr/> TOTAL Funds <hr/>	<hr/> 124,856 <hr/>

- Agenda item requested by Cllr Bryce: To agree a minimum General Reserve amount in the bank account.

8. Crime statistics and information and intelligence exchange

Crime report covering 29th January to 29th February showed one instance of “Assault without injury” on the High St on 11th February.

9. Borough Councillor’s report for Harrold Ward

Distributed to councillors prior to the meeting.

10. Ward boundary review

Transitioning Clerk attended a recent briefing by The Local Government Boundary Commission for England, who have initiated a Ward boundary review to address the “poor levels of electoral equality in Bedford borough”. This review will determine: 1. Total number of councillors, 2. Total number of wards, 3. Ward boundaries, 4. Number of councillors elected to each ward, 5. Names of each ward.

Timeline:

- Consultation on warding patterns: 25 February 2020 to 4 May 2020
- Consultation on draft recommendations: 4 August 2020 to 12 October 2020
- Followed by a further period of consultation on the draft recommendations
- Final recommendations are expected to be published in January 2021
- The new electoral arrangements will come into effect at the local elections in 2023

11. Neighbourhood Plan

- To receive a progress update on the Neighbourhood Plan
- Cllr Peverell has requested an initial discussion of how CiL monies (Section 106) from the developers of any new housing could be allocated

12. HPFA Sports Pavilion refurbishment

- To receive a progress update on the pavilion refurbishment being undertaken by the HPFA (Harrold Playing Field Association), for which the council has pledged £70k (Cllr Mead)
- To support the endorsement by Chairman Robert Tickle of the HPFA’s application for a Rural Grant from Bedford BC towards the refurbishment

13. Saxon House End fence

To consider a quote from The Green Room to repair the broken fence by the play area at Saxon House End, which was damaged in the recent storms. Choices: a) a like-for-like solid feather

edge fence at £660, or b) posts and rails with 6 foot Pallisade pales (picket style with gap) at £830.

14. Ecologist survey for brook maintenance

To receive the report written by MKA Ecology: a survey of the brook and creation of a Management Plan for ongoing maintenance. Distributed to councillors prior to the meeting.

15. Hire of The Green by Harrold Pit Run Committee

To approve the hire of The Green (for insurance purposes) and note the receipt of requested documents provided to support the hire for the annual Pit Run event.

- Event details and event organiser contact details (Received)
- Copy of Public liability insurance cover (Received)
- Temporary Event Notice/Alcohol Licence (Received)
- Health and Safety policy, Risk Assessment, Emergency procedures, First Aid arrangements (Received)
- Arrangements for waste collection and removal (Received)
- Arrangements for clearing/cleaning The Green after the event (Received)
- Access and parking arrangements (Received)

16. Grant request from Harrold Pit Run Committee

To approve a grant request for £1050 from the Harrold Pit Run Committee to cover race costs, including: Race numbers £220, participant and winners' medals £550, winners' shields £60, and a one-off purchase of race software and hire of timing equipment £220.

Grant application sent to council prior to the meeting.

17. Grant request from The Villager Minibus (Section 137 - Local Govt Act 1972)

To approve a grant request, for an unspecified amount, for The Villager Minibus as a contribution towards the "annual costs of operating the services and towards building up a reserve for the purchase of a replacement bus". The Villager is "an organisation managed and run by volunteers to provide community minibus services to the villages of North Bedfordshire to destinations not otherwise served by public transport."

Grant application sent to council prior to the meeting.

18. Litterpicking equipment

Agenda item requested by Cllr Mercer: To consider purchasing litterpick equipment (grabbers, hoops, bags) for the setup of a local voluntary litterpicking group.

19. Dog fouling

The council approved in December the purchase of three dog poo bag distributor boxes. To approve install labour costs by Luke Clarke (Street Ranger) of £70 per box, plus the cost of materials (40mm square pole).

20. Planning for the Xmas lights 2020

Agenda item requested by Cllr Mercer and brought forward from the prior meeting due to the absence of Cllr Muller: To discuss the approach for the Xmas lights for December 2020.

21. Harrold Centre car park resurfacing

To consider a request from the Harrold Centre Committee for funding to resurface the car park with a solid surface instead of using a gravel surface again. Further details to be provided by Harrold Centre Chairman Phil Briggs.

In the December meeting, Phil Briggs was in attendance to explain the request: The car park is heavily used for community events, in addition to regular users of the bottle and clothing banks. The surface is now in a very poor condition – perhaps even unsafe.

The decision was deferred until: a) Research was carried out for the new surface in relation to drainage and the weight of heavy vehicles, including meeting a representative from the Borough Council, b) A Rural Grant from the Borough Council was investigated (match-funding of up to 25%).

22. Planning Applications

APPLICATION NO: 20/00386/FUL Full Planning Application

PROPOSAL: Single storey rear extension to first floor and addition of Juliette Balcony

LOCATION: Belina Mowhills Harrold Bedford Bedfordshire MK43 7EB

APPLICATION NO: 20/00398/FUL Full Planning Application

PROPOSAL: Single storey front, side and rear extensions, landscaping and external alterations

LOCATION: Riverbank Carlton Road Harrold Bedford Bedfordshire MK43 7DS

23. Any other business

24. Correspondence (requiring council attention):

- *Parishioner requested the streetlight on the Lower Green that has blown be fixed. Clerk investigating if spare parts are available for this style. The majority of the lights can no longer be maintained.*
- *Parishioner emailed requesting a staggered tree replacement process for the tree/s on The Green, which he feels are damaging the thatched roof through leaf fall and shading. Full email shared with the council.*

Date of next meeting:

Wednesday 8th April 2020

In the Harrold Centre