



Harrold Parish Council Clerk:
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Chairman: Rev. Robert Tickle
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Councillors are hereby summoned to attend a meeting of the Parish Council, which has been arranged for **Wednesday 13th April 2022**. To be held at **7.30pm in the Harrold Centre** for the transaction of the business shown on the agenda below.

David Brough – Clerk to Harrold Parish Council

AGENDA

- 1. Public Open Forum (15 minutes):** This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.

***During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.*

***After the Public Open Forum:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.*

- 2. To receive apologies for absence and introductions**
- 3. Disclosure of Interest** – members are invited to declare any personal or prejudicial interests they may have in any items on the agenda.
- 4. Requests to grant dispensations for disclosed interests**
- 5. Approval of Minutes** from the parish council meeting held 9th March 2022.
- 6. Meeting attendance policy on apologies**
To adopt a Meeting Attendance policy, which includes the process for apologies.
- 7. Clerk's report:**
 - Lych gate repair: Clerk has requested 4x4 Joinery for an extended quote to cover the repair of the swing gate surround. Planning application confirmed not to be required. Awaiting the Diocese of St Albans to confirm approval of works.
 - Flood channel improvements: Borough council Resilience Team are working with the Environment Agency on a feasibility study for flood channel improvements; they have also been working with landowners to clear ditches as much as possible to the north.
- 8. Correspondence (requiring council attention):**
 - Email from a parishioner who has previously approached the parish council about funding a youth club. Details provided from an event held to engage with young people about a

potential club. Next steps are for the borough council to confirm if Harrold could be included in their wider programme of professionally-run clubs, and the funding implications for parish council consideration.

- Parishioner requested a shield for the new LED streetlight outside their house. Zeta Group have confirmed they will install one.

9. Finance Report

- Approval for requests for monthly payments, noting of income and balances.

Invoice Date	Payment	Details	Method	Gross	Income
11 March 2022	Grass: In Trim	In Trim	S/O	552.00	
14 March 2022	Plants & Trees: Lower Green	Brightman trees - Alder removal	DPC	900.00	
14 March 2022	Other: Various	KING RAMPS LTD - Skate Ramp resurface	DPC	816.00	
18 March 2022	Staff costs	Salaries & PAYE	DPC	2,201.47	
18 March 2022	Harrold Centre Room Hire		DPC	108.00	
18 March 2022	Other: Various	Clarke's Outdoor Services - Rotovating LG	DPC	246.00	
22 March 2022	Training: Clerk	BATPC VAT Training	DPC	30.00	
24 March 2022	Cemetary Income:		BAC		390.00
25 March 2022	Cemetary Income:		BAC		222.00
29 March 2022	Other: Various	TRAVIS PERKINS - Rotovator hire	DPC	65.89	
04 April 2022	Cemetary Income:	BLINKHARN	DPC		168.00
05 April 2022	Pension contributions		D/D	153.34	
13 April 2022	Other: Various	Geertz Builders - LG Steps	BAC	960.00	
13 April 2022	Other: Various	ICCM - Cemetary membership	BAC	95.00	
13 April 2022	Brook: Skip at Town Farm	Riches Skips	DPC	268.00	
13 April 2022	Church Clock: Clock Repair	Smiths of Derby - fault callout	DPC	180.00	
13 April 2022	Project: Streetlights	Streetlight upgrade - Zeta Specialists	DPC	10,345.53	
				16,921.23	780.00

Natwest Current Account	34,947
Natwest Bonus Saver	11,665
TOTAL at Bank	46,612
Funds allocated	21,455
VAT Refund due	-7,832
General Reserve (estimated)	32,989
TOTAL Funds	46,612

- As required by a Natwest review, to formally approve the addition of David Brough as signatory/admin on the current and savings accounts.

10. Planning applications and enforcement

APPLICATION NO: 22/00555/FUL Full Planning Application

PROPOSAL: One and two storey side extension and alterations to remodel existing dwelling

LOCATION : Pantiles School Lane Harrold Bedford Bedfordshire MK43 7DE

APPLICATION NO: 22/00682/S73A Retrospective planning permission Application

PROPOSAL: Part Retrospective Application for a single storey outbuilding, and the erection of a replacement boundary fence

LOCATION : 21 Wood Road Harrold Bedford Bedfordshire MK43 7BS

11. Operation London Bridge

To agree any immediate actions for the parish council in the event of the death of Queen Elizabeth II.

12. Harrold Centre grant

To consider the annual grant request from the Harrold Centre for £5k. Grant request details circulated to councillors.

13. Lime tree works

To agree the quote of £500 from Quercus Tree Specialists for the annual deadwooding of the Lime trees on The Green.

14. Standing item: Queen Elizabeth II Platinum Jubilee Working Group

Cllrs Tickle, Pedersen, Peverell, Calver.

- To receive updates on the event on 4th June 2022 and consider any required spend for approval.
- To discuss details to be submitted in relation to road closures on The Green.

15. Standing item: Lower Green Working Group

Cllrs Tickle, Pedersen, Green, Robinson, Barrett, Turner, Littlemore.

Update on progress:

- Wooden steps have been replaced and the central area has been rotovated following approval at the March meeting.

Further improvements to the Lower Green from the Lower Green Working Group proposal:

- To consider a hedge to cover the bare fencing on the east side of the Lower Green, including moving of the life-saving equipment away from the fence.
 - Hedge cost (mixed variety) to be finalised in the autumn when ready to plant – pre-approval up to £450. Labour cost from Ash Gardens of £470 including waste removal.
- Prior to the Clerk seeking quotes, to confirm the style for a proposed bridge/crossing between the east and west sections by the riverbank.

Proposal from Cllr Pedersen:

- Following the recent works to the Lower Green, to agree a plan for inspection and ongoing maintenance.

16. Borough Councillor's report for Harrold Ward

To be distributed to councillors prior to the meeting and made available on the parish council website.

17. Clerk salary review

- To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.

<Members of the press and public will be asked to leave the meeting or be placed in the meeting room for this Closed Session.>

- Item requested by councillors at the March meeting: To agree an increase in pay scale and/or hours for the Clerk role.

18. Noting of any further items for future agendas – no decisions can be taken

Date of next meeting: **Wednesday 11th May 2022 (Harrold Centre)**

7.30pm - Annual Parish meeting (For the electors)

Annual Parish Council meeting to follow after the Annual Parish meeting