



Harrold Parish Council Clerk:
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Chairman: Rev. Robert Tickle
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Councillors are hereby summoned to attend the meeting of the Parish Council, which has been arranged for **Wednesday 8th June 2022**. To be held in the **Harrold Centre** for the transaction of the business shown on the agenda below.

David Brough – Clerk to Harrold Parish Council

AGENDA

Public Open Forum (15 minutes): This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.

***During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.*

***After the Public Open Forum:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.*

1. **To receive apologies for absence and introductions**
2. **Disclosure of Interest** – members are invited to declare any personal or prejudicial interests they may have in any items on the agenda.
3. **Requests to grant dispensations for disclosed interests**
4. **Approval of Minutes** from the Annual Parish Council meeting held 11th May 2022.
5. **Clerk's report on actions:**
 - Complete: Uplighters on The Green to light up the war memorial have been installed, along with fixing the broken uplighter at the Buttermarket.
 - Lych gate repair: Contractor has been instructed to start the works as soon as possible. Clerk investigating hiring barriers to deter use of the gate during works.
 - Complete: Annual accounts for 2021/22 sent to the external auditor, Mazars, with all supporting documents.
6. **Correspondence (requiring council attention):**
 - None requiring council attention.

7. Finance Report

- Approval for monthly payments and noting of income.

Invoice Date	Payment	Payee	Details	Method	Gross	Income
06 May 2022	Other: Various	Clarks Outdoor	Replacing 2 broken posts on Green	DPC	154.00	
11 May 2022	Grass: In Trim	In Trim		DPC	552.00	
12 May 2022	Other: Various	J Peverell	Jubilee Event expenses	DPC	36.58	
12 May 2022	Other: Various	I PECORELLA	Jubilee Ice Cream Van	DPC	440.00	
16 May 2022	Bottle Bank: Income	BBC		BAC		236.70
18 May 2022	Staff costs	N/A		DPC	2,302.58	
20 May 2022	Other: Various	Fawns playgrounds	Replacement bolts & key	DPC	31.19	
24 May 2022	Electricity: Buttermarket	EON		D/D	32.49	
01 June 2022	Other: Various	I PECORELLA	Jubilee Ice Cream Van	DPC	220.00	
08 June 2022	Other: Various	D Brough	Grass seed for Lower Green	DPC	29.99	
08 June 2022	Other: Various	Len Worrall	Memorial/buttermarket uplighting	DPC	2,450.00	
08 June 2022	Brook: Skip at Town Farm	Riches Skips	2 x emptying of skip	DPC	560.00	
					6,808.83	236.70

8. Crime statistics and information and intelligence exchange

Crime report for May 2022 shared with councillors.

9. Planning applications and enforcement

None

10. August 2022 parish council meeting

Proposal from Cllr Tickle: To consider not holding an August parish council meeting due to the holiday period.

11. Standing item: Lower Green Working Group

Cllrs Tickle, Pedersen, Green, Robinson, Barrett, Turner, Littlemore.

Further improvements to the Lower Green from the Lower Green Working Group:

- To consider planting a hedge to cover the bare fencing on the east side of the Lower Green:
 - Hedge cost: to be finalised in the autumn when ready to plant – pre-approval up to £600. Proposal for Hornbeam or Copper Beech.
 - Labour cost from Ash Gardens of £490 including waste removal.
 - Location as per plan circulated, and to include moving of the life-saving equipment away from the fence to allow planting.
- To consider a quote for £550 to cover: clearing nettles and brambles, bases of trees to be cleared of foliage, all tree crowns to be raised above head height where applicable.
- To consider a quote for a small wooden bridge for improved access (quote circulated)
- To consider replacing the two wooden bins at the Lower Green with larger bins from Glasdon: Jubilee 240 wheelie bin housing with wheelie bin £900 (Exc VAT) each, or with a sack retention system and set of 50 sacks £1050 (Exc VAT). Assuming councillors can install – if not, installation costs to be added.

12. Borough Councillor's report for Harrold Ward

To be distributed to councillors prior to the meeting and made available on the parish council website.

13. Noting of any further items for future agendas – no decisions can be taken

14. Clerk salary review

- To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.

<Members of the press and public will be asked to leave the meeting or be placed in the meeting room for this Closed Session.>

- Item requested by councillors at the March meeting: To agree an increase in pay scale and/or hours for the Clerk role.

Date of next meeting: Wednesday 13th July 2022 (Harrold Centre)