



Harrold Parish Council Clerk:  
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Chairman:  
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Councillors are hereby summoned to attend a meeting of the Parish Council which has been arranged for **Wednesday 11<sup>th</sup> December 2019** at the **Harrold Centre** on Harrold High St. Members of the public are invited to attend to address the council in open forum between **7.30pm and 7.45pm.**

R. Brough  
Clerk to Harrold Parish Council

## AGENDA

### Public Open Forum

- 1. To receive apologies for absence and introductions**
- 2. Disclosure of Interest** – members are invited to declare any personal or prejudicial interests they may have in any items on the Agenda.
- 3. Cooption of new councillors** – The Parish Council requested a Governance Review from the Borough Council following the last meeting where there were two strong applicants for one vacant councillor position. However, the Borough Council confirmed this could not be carried out at the present time: “it can take more than a year to complete and should be avoided where there is an ongoing electoral review being carried out – there is a Boundary Review being carried out by the Borough Council”.  
Motion is therefore to agree to the cooption of either Geoff Turner or Heather Paston. Should both candidates attend then a council vote will need to occur.
- 4. Approval of Minutes** from the Annual Parish Council meeting held 13<sup>th</sup> November 2019
- 5. Matters arising:** Clerk’s report on the Actions List.
  - BBC Highways attended an on-site meeting and have taken away actions to resolve:
    1. The flooding of the zebra crossing – perhaps with additional drains being installed.
    2. The poor state of the pavement by the Fish bar.
    3. Remove the third bollard on The Green and repaint the other two.
  - MKA Ecology are booked in to perform the site assessment this week.

- A meeting still needs to be arranged with Odell PC to discuss the entrance signs locations

## 6. Finance Report

Approval for requests for monthly payments and noting of income, P&L variance and balances.

Ref #	Invoice Date	Payment	Details	Payments Gross	Receipts Gross
Trans163	07 November 2019	Project income: Harrold Calendar	Cash Sales		540.00
Trans164	11 November 2019	Grass: In Trim		552.00	
Trans165	11 November 2019	Project: Neighbourhood plan	Neighbourhood Plan Consulting Fees- T Roff	250.00	
Trans166	15 November 2019	Clerk Salary: R Brough		442.52	
Trans167	15 November 2019	HMRC PAYE Liability		656.77	
Trans168	15 November 2019	Street Ranger	Street Ranger and Brook	842.04	
Trans171	18 November 2019	Other: Various	Xmas Laser projectors	371.00	
Trans172	18 November 2019	Other: Various	Xmas projector locking straps	120.01	
Trans173	18 November 2019	Other: Various	Xmas Buttermarket lights	149.99	
Trans174	18 November 2019	Office: Supplies	Fasthosts: Oct/Nov Monthly email mailbox fee	13.18	
Trans175	18 November 2019	Project outgoing: Harrold Calendar	XLPress Printing	275.00	
Trans176	18 November 2019	Project outgoing: Harrold Calendar	D Mercer BBC Archive costs	180.00	
Trans177	18 November 2019	Office: Supplies	Sacks for Street Ranger	20.10	
Trans178	18 November 2019	Plants & Trees: Memorial Wreath	RBL Wreath	50.00	
Trans179	18 November 2019	Harrold Centre Room Hire	July to October 2019	356.40	
Trans180	18 November 2019	Project income: Harrold Calendar	Cash Sales		330.00
Trans181	25 November 2019	Project income: Harrold Calendar	Cash Sales		180.00
Trans182	26 November 2019	Project income: Harrold Calendar	Cash Sales		504.00
Trans183	03 December 2019	Electricity: Buttermarket EON		51.82	
Trans184	05 December 2019	Clerk Salary: R Brough Pension		136.38	
Trans185	11 December 2019	Project outgoing: Harrold Calendar	XLPress Printing	275.00	
Trans186	11 December 2019	Other: Various	Xmas Laser projectors	191.00	
Trans187	11 December 2019	Other: Various	Xmas weatherproof boxes	56.62	
Trans188	11 December 2019	Other: Various	Xmas multi plugs	13.98	
Trans189	11 December 2019	Other: Various	Xmas normal straps	24.99	
Trans190	11 December 2019	Other: Various	Xmas timers/sockets	27.41	
Trans191	11 December 2019	Other: Various	Xmas tree: Tree and delivery	170.00	
Trans192	11 December 2019	Other: Various	Xmas tree: Baubles	25.98	
Trans193	11 December 2019	Other: Various	Xmas tree: Weatherproof box	34.28	
Trans194	11 December 2019	Other: Various	Xmas tree: Double plug	6.99	

## 7. Review of draft budget for 2020/21

As presented by the Finance Committee and local accountant, David Brough. Final budget to be approved in the January council meeting once the Borough Council confirm the number of Band D properties.

## 8. Crime statistics and information and intelligence exchange

Crime report covering 30<sup>th</sup> October to 26<sup>th</sup> November showed one instance of "Assault without injury" on Peach's Close, one burglary on Odell Road and one on Church Walk, one harassment and one "Fear of provocation of violence" on Carlton Road.

## 9. Borough Councillor's report for Harrold Ward

### 10. Annual Insurance

To approve the annual insurance quote provided by brokers Came & Company.

### 11. Harrold Centre car park resurfacing

To consider a request from the Harrold Centre Committee for £8,950 of the total £13,950 to resurface the car park with a solid surface instead of using a gravel surface again. Full request has been provided to the council.

### 12. HPFA sports pavilion refurbishment

£100k of council savings were held aside for renovations to the scout hut and sports pavilion. The scout hut work is now complete and £70k remains for the pavilion. The parish council has previously agreed to provide the first instalment of the £70k by financing the detailed building

plans to the sum of £3k. However, the quote for the building plans actually comes to £3,487 and requires the council to agree to the additional £487.

### **13. Planning Applications**

To ratify the decision taken in the November meeting to request that the application stayed within the rules of the Conservation Area; of note was the applicants request to use upvc window frames:

APPLICATION NO: 19/02299/LBC Listed Building Consent Application

PROPOSAL: Various Internal and external alterations.

LOCATION : 73 High Street Harrold Bedford Bedfordshire MK43 7BJ

To ratify the decision taken over email not to object to the below application:

APPLICATION NO: 19/02443/TPO Tree Preservation Order Application

PROPOSAL: T1 - Horsechestnut - Remove any large dead branches and Crown Lift to 4 metres.

T2 - Silver Birch - Reduce back from the house by 1.5 -2 metres. T3 - Beech -

Reduce a long SW lateral by 15-20% and then Crown Thin by 10-15% to reduce weight and wind loading. Remove any dead/dangerous branches.

LOCATION : 7 Hall Close Harrold Bedford Bedfordshire MK43 7DU

### **14. Any other business**

### **15. Correspondence:**

- None requiring council attention

**Date of next meeting:**

**Wednesday 8th January 2019**

**In the Harrold Centre**