



Harrold Parish Council Clerk:
David Brough
07870108315
harroldparishcouncil@outlook.com

Chairman: Rev. Robert Tickle
5 Bramley Court
Harrold, Beds, MK43 7BG
01234 721417
harroldian@yahoo.co.uk

Councillors are hereby summoned to attend a meeting of the Parish Council, which has been arranged for **Wednesday 14th October 2020**. To be held at 7.30pm for the transaction of the business shown on the agenda below. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. If you wish to attend then please email or call the clerk who will share the meeting link or phone dial in details with you.

David Brough – Clerk to Harrold Parish Council

AGENDA

1. **Public Open Forum (15 minutes):** This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
 - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
2. **To receive apologies for absence and introductions**
3. **Disclosure of Interest** – members are invited to declare any personal or prejudicial interests they may have in any items on the Agenda.
4. **Requests to grant dispensations for disclosed interests**
5. **Approval of Minutes** from the Parish Council meeting held 9th September 2020.
6. **Matters arising:** Clerk's report.
 - Items sat with Bedford BC Highways:
 - Resolving the flooding of the zebra crossing – additional gulleys are planned to be installed. No date has been provided yet.
 - The poor state of the pavement by the Fish bar – works order has been raised.

- Additional single yellow line on the High St, double yellows on a small narrow section of The Green and removal of a High St bus bay following the public consultation – lines have been completed and changes to the signage is still awaited – clerk has requested it.
- Extending the 20mph speed limit towards Lavendon – requested by parish council.
- Resolving bridge traffic lights issue/resurfacing bridge/relocating flood sensors. New traffic light system design being created. Install expected mid-October. Flood sensor has been relocated.
- Bollard for outside 94 High St (approved by the parish council June 2020). Complete.

Items sat with Street Ranger:

- Varnishing Lower Green bins
- Installing dog bag dispensers – on hold for social distancing reasons
- Fixing broken bollards on The Green – requested in August

Items sat with 3rd parties:

- Outdoor Gym: Awaiting quote from The Great Outdoor Gym Company to replace cross trainer parts. Furloughing within the company has slowed progress.
- Streetlight upgrade: EON and Zeta Group have provided quotes. Bedford BC have been requested to quote, as has Andy Muskett Ltd. Quotes are being tailored to find the best ratio of cost versus appearance of the lanterns.

Other items:

- Bench on the High St was struck by a vehicle and damaged. Driver has reimbursed the parish council – clerk needs to drive the bench to a metal fabricator in Dunstable for repair.
- Clerk met representative from Fawns Playgrounds on-site to discuss the works that were approved in the September meeting (repairs and new swings). Work is scheduled for 23rd November.
- Clerk met Bedford BC Rights of Way team and Taylor Wimpey at footpath near Harewelle Way playground. TW have agreed to install a short section of wooden fence along the brook (steep drop). RoW team will resurface the muddy section of footpath and fix the path in two spots where it is slipping into the brook.
- Clerk and Cllr Muller have been taking data from the Speed Feedback Signs and changing the locations, following the request at the September meeting to monitor speeding levels.

7. Correspondence (requiring council attention):

- *Parishioner emailed requesting a bollard on the junction of Orchard Lane and the High St to deter large vehicles cutting the corner.* Email has been sent to councillors.
- *Parishioner emailed requesting the cemetery be tidied.* Clerk met the parishioner at the cemetery and will request the Street Ranger to complete some minor works when he has availability again.
- *Parishioner emailed regarding road surface flooding on Meadway.* Clerk attended a site meeting with the parishioner and Bedford BC Highways.
- *Parishioner emailed regarding continued road surface flooding on Orchard Lane.* Clerk requested a site visit from Bedford BC Highways and a works order was raised following the inspection.
- *Parishioner emailed to report a serious injury sustained tripping over a chain on the bollards on The Green.* Clerk inspected the chain, circulated pictures to the council, and added this to the main agenda.

8. Finance Report

- Approval for requests for monthly payments and noting of income, P&L variance and balances.

Ref #	Invoice Date	Payment	Details	Gross	Income
Trans077	03 September 2020	Electricity: Buttermarket EON	EON	42.66	
Trans078	04 September 2020	Other: Various	Covid playground signs: Viking Signs.	147.24	
Trans079	04 September 2020	Brook: Skip at Town Farm	Riches Skips	268.00	
Trans080	04 September 2020	Office: Supplies	Sacks for Street Ranger	10.00	
Trans081	04 September 2020	Cemetary Income:	NEVILLE FUNERAL		48.00
Trans082	07 September 2020	Bottle Bank: Income	Q1 Apr - Jun 2020		326.29
Trans083	09 September 2020	Staff costs	Pension	146.88	
Trans084	10 September 2020	Project: Neighbourhood plan	Regen Positive - Public Consultation Support	250.00	
Trans085	11 September 2020	Grass: In Trim		552.00	
Trans086	14 September 2020	Precept Income	2nd half		40,564.00
Trans087	15 September 2020	Cemetary Income:			48.00
Trans088	18 September 2020	Staff costs	Salaries & PAYE	2,703.96	
Trans091	23 September 2020	Project: Neighbourhood plan	Policies Map: The Wildlife Trust BCN	156.00	
Trans092	01 October 2020	Donation: High St bench	Repair to bench		420.00
Trans093	05 October 2020	Electricity: Buttermarket EON	EON	47.59	
Trans094	06 October 2020	Payroll: Red Shoes		90.00	
Trans095	06 October 2020	Brook: Skip at Town Farm	Riches Skips	268.00	
Trans096	14 October 2020	Office: Supplies	Annual website cost - Bespoke media	144.00	
Trans097	14 October 2020	Project: HPFA Pavilion	Inv1: Coldfix Solutions.	300.00	
Trans098	14 October 2020	Project: Neighbourhood plan	Consultation: A4 Paper	9.00	
Trans099	14 October 2020	Project: Neighbourhood plan	Consultation: Drawing Pins & Tissues	5.58	
Trans100	14 October 2020	Other: Various	Covid Playground Signs: Zipties	8.39	
Trans101	14 October 2020	Plants & Trees: Memorial Wreath	RBL Wreath	50.00	
Trans102	14 October 2020	Brook: Skip at Town Farm	Riches Skips	268.00	
Trans103	14 October 2020	Other: Various	Xmas tree base/holder - Ebay	36.00	
Trans104	14 October 2020	Office: Supplies	Stamps for cemetary	18.24	
Trans105	14 October 2020	Plants & Trees:	UK Planning Maps.	15.60	
				5,537.14	41,406.29

2020/21 - Balance Sheet - At October 2020

Accounts

Natwest Current Account	90,250	
Natwest Bonus Saver	75,259	
Bucks Building Society	0	CLOSED
TOTAL at Bank	165,509	
Funds allocated	141,738	
General Reserve (estimated)	23,770	
TOTAL Funds	165,509	

9. Planning applications

New

- APPLICATION NO: 20/02134/FUL Full Planning Application*
PROPOSAL: Replacement of windows to heritage UPVC mock sash windows, replacement of timber frame porch entrance . Reconfiguration of access doors into rear courtyard and internal alterations.
LOCATION : 1 Dove Lane Harrold Bedford Bedfordshire MK43 7DF
- APPLICATION NO: 20/02116/FUL Full Planning Application*
PROPOSAL: Erection of single storey timber framed garden room
LOCATION : 2 Dove Lane Harrold Bedford Bedfordshire MK43 7DF

- APPLICATION NO: 20/01796/FUL Full Planning Application
PROPOSAL: Demolition and rebuild of garage
LOCATION : Harrold House 41 High Street Harrold Bedford Bedfordshire MK43 7DA

Updates on previous applications (Where HPC objected)

- APPLICATION NO: 20/01712/FUL... Shop front alterations... Shop 45 High Street...
Parish Council: Objected. Bedford BC Planning: Refused Permission.

10. Management of the Lower Green

To consider the following proposals from the working group formed to look at the management of the lower green, which has suffered from anti-social behaviour:

- To propose specimen planting along boundary fence to adjoining property to green: (understand that this is to be undertaken by adjoining resident(s)): Native Hornbeam or Copper Beech
- To propose paying the environment agency to advise on planting/replanting reeds at lower green close to safety equipment.
- To propose a 12 month 'pilot' mowing/meadow planting on the lower green to make for a more natural environment/habitat. Keeping a mown section through the centre down to the river.
- To propose that we do NOT consider CCTV on the Lower Green.
- To propose that we do NOT install a picnic bench
- Propose that a mown area 5 metres from the riverbank be maintained as part of 'naturalising' lower green

11. Chains between bollards on The Green

To consider if any changes are needed to the chains between the bollards on The Green (see correspondence).

12. Christmas lights

Proposal from Cllr Ross:

To consider a quote for £2,566 from Alexander Media & Production Services for Christmas lights (including install) for The Green. To be funded by the profit from the sale of the village calendar.

13. Crime statistics and information and intelligence exchange

Crime report for September 2020 showed: 1 Assault, 4 Burglaries – Orchard Lane & The Green, 1 Coercive behaviour, 3 Thefts – Orchard Lane & Brook Lane, and 1 Theft of a motor vehicle – High St.

14. "Outbuilding & Property Security" leaflet printing and distribution

Proposal from Cllr Paston:

- In response to a recent spate of burglaries, to consider a quote from White Hart Press to print 600 A5 "Outbuilding & Property Security" leaflets provided by the police.
- To decide an approach for distributing the leaflets to residents.

15. Borough Councillor's report for Harrold Ward

To be distributed to councillors prior to the meeting and made available on the parish council website

16. Neighbourhood Plan

To receive a progress update on the Neighbourhood Plan

17. HPFA Pavilion

To receive a progress update on the pavilion refurbishment being undertaken by the HPFA (Harrold Playing Field Association), with financial support from the parish council.

18. Noting of items for future agendas – no decisions can be taken

Date of next meeting: **Wednesday 11th November 2020 via Zoom**