



Harrold Parish Council Clerk:  
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Councillors are hereby summoned to attend a meeting of the Parish Council which has been arranged for **Wednesday 20<sup>th</sup> February 2019** at the **HARROLD CENTRE**. Members of the public are invited to attend to address the council in open forum, between **7.30pm and 7.45pm.**

R. Brough  
Clerk to Harrold Parish Council

#### AGENDA

- 1. To receive apologies for absence and introductions**
- 2. Disclosure of Interest** – members are invited to declare any personal or prejudicial interests they may have in any items on the Agenda
- 3. Approval of Minutes** from the Parish Council meeting held 9<sup>th</sup> January 2018
- 4. Matters arising from meeting held 9<sup>th</sup> January 2019:** Clerk's report on the Actions List.
  - Fawns Playgrounds install the new fort at the Harrold Centre playground and carry out playground fixes in early January.
  - In progress: Arranging for a utility company to replace the Parish Council owned streetlights. EON are in the process of quoting.
  - Council requested that the following be checked: That Luke Clarke (Street Ranger) is covered by employment insurance – confirmed by Came & Co insurers that he is. Contract has commenced.
  - Chased BBC Highways for updates to the consultation plans for the yellow lines around The Green and High Street, following changes requested by the Parish Council.
  - DG Stonemasons have been informed that the contract for the Lockup restoration has been awarded to them. Works expected to start in the Spring.
  - BBC Highways have agreed to fix the issue of water pooling at the entrance to Mansion Lane. This could be a drain blockage and is being investigated.
- 5. Finance Report:**
  - a. Approval for requests for monthly payments
  - b. Profit & Loss report: Variance analysis - Actual spend vs Budget
  - c. Balance Sheet: Financial position

**6. Crime statistics and information and intelligence exchange**

Crime report to be provided.

**7. Crime “priority setting”**

To set the crime priorities for Harrold for the Community Priority Setting meeting held by Beds Police on 13<sup>th</sup> March at Bedfordshire Police HQ, Kempston.

**8. Borough Councillor’s report for Harrold Ward.**

**9. Planning Applications for comment**

APPLICATION NO: 19/00209/TPO Tree Preservation Order Application

PROPOSAL: Beech - Remove

LOCATION: 3 Hall Close Harrold Bedford Bedfordshire MK43 7DU

APPLICATION NO: 19/00075/LBC Listed Building Consent Application

PROPOSAL: Installation of boiler flue, vents and alarm

LOCATION: Mulberry Lodge 60 High Street Harrold Bedford Bedfordshire MK43 7DA

APPLICATION NO: Consultation for changes to Footpath 10 and 11

PROPOSAL: Proposed Creation of New Section of Footpath 10 and Extinguishment of Public Footpath Number 11

LOCATION: Priory Farm Harrold

APPLICATION NO: Consultation for change to Footpath 4

PROPOSAL: Diversion of part of Public Footpath number 4 at the brook edge in the interest of the public

LOCATION: Behind 117 Odell Road Harrold MK45 7AP

**10. Update from Neighbourhood Plan Steering Committee**

Standing monthly item.

**11. Grant application from Harrold Twinning Association**

Harrold Twinning Association developed and continues to maintain cultural links between Harrold and the town of Ste Pazanne in France. The group holds social events open to all parishioners throughout the year, with approximately 60 supporters. Request for £250 to assist in financing events supporting 2019 visit of the Ste Pazanne Twinning Association to Harrold.

**12. Discuss whether to fund a PCSO for the village**

First discussions as to how, and whether, to pay the salary of a PCSO in conjunction with other local villages. This is following the news that Bedfordshire Police and Crime Commissioner, Kathryn Holloway, has offered all parish councils the chance to decide whether to pay for a dedicated Police Community Support Officer for their local area.

**13. Clerk salary**

To ratify the decision made during January’s budget discussions to increase the Clerk salary in-line with NJC (National Joint Council) benchmarked rates.

**14. Lych gate repairs**

To acknowledge the high-quality repair works on the Lych gate at St Peters church carried out by 4x4 Joinery in Harrold.

**15. To agree whether to purchase additional speed sign (VAS) devices for the village**

Upon a request from a parishioner who appreciates the current sign and would like to see 2-3 more around the village. VAS devices are approximately £2.1k (Exc VAT).

**16. To review the piloting of salting/gritting this winter on the pavements**

Three instances of salting/gritting the pavements along the length of the High St and around the Medical Practice have occurred; carried out by Lewis Woodland Services (LWS). To agree the effectiveness of this process, and how often to carry it out going forwards. Each run is £96 (Exc VAT).

**17. To confirm that the Harrold Playing Field Association (HPFA) can initiate the refurbishment of the Scout Hut with Parish Council monies**

The council discussed the works with members of the HPFA during the January meeting Public Open Forum, and responded positively to the request to commence using part of the £100k savings held aside for renovations to the Scout Hut and Pavilion; expected start date late February. Breakdown as follows:

- £23,604 (Exc VAT) for internal cladding of walls, changes to the kitchen, disabled toilet, sundry repairs such as repainting and fixing minor problems with the building exterior
- £4,630 (Exc VAT) for improvements to the heating system
- £1,000 contingency due to the age of the building and potential unknown electrical issues

**18. To discuss the upcoming parish council elections**

BBC have provided information regarding the May 2019 election process for parish councils. The process of advertising the potential election is due to start in March. Interested parties must complete a nomination form. If there are the same number, or fewer, applicants than positions (currently 9) then no election need take place. If there are more people interested in becoming councillors than positions, then a public election (poll) takes place.

**19. Approve the annual Parish Council Risk Assessment as part of the Risk Management process**

The Risk Assessment is a systematic general examination of working conditions, workplace activities and environmental factors that will enable the Parish Council to identify any and all potential inherent risks. The Parish Council, based on a recorded assessment, will take all practical and necessary steps to reduce or eliminate the risks, insofar as is practically possible.

**20. To agree whether to offer training for the village on defibrillator use**

Requested by a parishioner and supported by Cllr Brough to ensure as many people in the community are trained in how to use the council-owned defibrillator stored at No.68 on the high Street. Defibrillator training offered by AED Donate, who install defibrillators in communities. £125 for up to 2 hours.

**21. Any other business**

**22. Correspondence:**

- a) Parishioner emailed requesting the council to purchase additional speed indicating devices (VAS). To be discussed in agenda item 13.

**Date of next meeting: Wednesday 13th March 2019**