



Harrold Parish Council Clerk:
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Councillors are hereby summoned to attend a meeting of the Parish Council which has been arranged for **Wednesday 9th October 2019** at the **HARROLD CENTRE**. Members of the public are invited to attend to address the council in open forum, between **7.30pm and 7.45pm**.

R. Brough
Clerk to Harrold Parish Council

AGENDA

Public Open Forum

1. **To receive apologies for absence and introductions**
2. **Disclosure of Interest** – members are invited to declare any personal or prejudicial interests they may have in any items on the Agenda.
3. **Cooption of new councillors** – To agree to the cooption of either Geoff Turner or Heather Paston. The council currently has only one councillor vacancy remaining. Should both candidates attend then a council vote will need to occur.
4. **Approval of Minutes** from the Annual Parish Council meeting held 11th September 2019
5. **Matters arising:** Clerk's report on the Actions List.
 - Two quotes received for refurbishing the 12 Parish Council owned streetlights, both at approximately £10k. Reaching out to a third company for a quote.
 - Manchester bollards on The Green to replace the concrete bollards: locations decided with Borough Council Highways – now on waiting list.
 - BBC Highways' proposal for parking restrictions on the High St and Green has been accepted – remain on waiting list.
 - Creation of Saxon House End parking information flyer still in progress
 - Requested information from Wilstead PC regarding ANPR cameras

6. Finance Report:

- a) Approval for requests for monthly payments and noting of income.

Ref #	Invoice Date	Payment	Details	Payments	Receipts
				Gross	Gross
Trans117	05 September 2019	Clerk Salary: R Brough Pension		73.38	
Trans119	09 September 2019	Other: Various	Land registry checks: Church Walk	9.00	
Trans125	09 September 2019	Brook: Skip at Town Farm	Riches skips	262.00	
Trans126	10 September 2019	Project: Neighbourhood plan	Neighbourhood Plan Consulting Fees- T Roff	250.00	
Trans128	11 September 2019	Grass: In Trim	August Payment	552.00	
Trans129	12 September 2019	Precept Income	2nd half		37,354.00
Trans130	16 September 2019	Street Ranger	Litter & Brook	878.04	
Trans131	16 September 2019	Project income: Harrold Calendar	JES Heating		36.00
Trans132	17 September 2019	HMRC PAYE Liability		314.41	
Trans133	17 September 2019	Clerk Salary: R Brough		784.88	
Trans134	17 September 2019	Other: External Audit		480.00	
Trans136	17 September 2019	Payroll: Red Shoes		86.40	
Trans137	17 September 2019	Grant Out: Harrold & Carlton Football Club		1,100.00	
Trans139	17 September 2019	Project income: Harrold Calendar	D Mercer		36.00
Trans140	18 September 2019	Project income: Harrold Calendar	G Tusting		44.00
Trans143	03 October 2019	Grant Income: Alison Foster Ward fund - Calendar			750.00
Trans144	09 October 2019	Church Clock: Clock Repair	SMITHS OF DERBY VAT: GB 125677259	180.00	
				4,970.11	38,220.00

- b) To note the successful conclusion of the 2018/19 external audit carried out by Mazars. Letter to be presented to the council.
- c) To agree new members to the Finance Committee and discuss any changes in the operation of the committee

7. Crime statistics and information and intelligence exchange

Crime report covering 28th August to 24th September showed one instance of "Assault without injury" on Carlton Road, one instance of a "Dog dangerously out of control" on Carlton Road and one "Theft" on School Lane.

8. Borough Councillor's report for Harrold Ward

9. HPFA sports pavilion refurbishment

£100k of council savings were held aside for renovations to the scout hut and sports pavilion. The scout hut work is now complete and £70k remains for the pavilion. In addition, the council is holding £1,479 of Ward funding for the Scouts' indoor climbing wall. Bob Woodward (HPFA) has provided a schedule for £90,500 of works and is requesting £3k from the £70k allocation to cover the creation of detailed building plans. Cllrs Mead and Calver agreed to form a sub-committee and they met with HPFA in September. Bob Woodward is due to attend this meeting to support the request.

10. Revisit to council meeting dates

Request from Cllr Bryce to discuss reinstating December and August meetings. These were previously removed due to the holiday periods affecting whether the council was quorate.

11. *Amended* Request for funding from Harrold Centre Committee

To approve a funding request of £5k from the Harrold Centre Committee as outlined in the below request from HCC Chairman Duncan Gray. Previously the council had treated the request as £5k inclusive of the cost of resurfacing the carpark. Duncan Gray has since advised that the request is for £5k and the resurfacing (and sending of requested quotes) will happen at a later date.

"Further to our recent conversation, I am writing on behalf of the Harrold Centre Committee to ask the Parish Council for a further grant of £5,000 this year to support the Centre and help us cover our additional expenses in running the building and for projects to be undertaken. The Council were good enough to give us a grant last year and this was put to very good use towards

our considerable expenditure for 2018/19. Already this year we have had the expense of putting in acoustic tiling in the main hall to help with the sound problems we encountered and this has been a success... <removed car park resurfacing request>... I sincerely hope that the Council will look favourably on this request at your next meeting and I look forward to hearing from you that the grant request has been approved."

(Note: This can be funded without using Section 137, under Local Government Act 1976 Spending on village halls/community centres, Sect. 19)

12. Church Walk fencing and tree works

The council is aware of the poor state of the fence along Church Walk and has spent considerable time trying to find the correct owner; this has proved unsuccessful and the area appears to lack ownership.

To review a quote from Street Ranger Luke Clarke for fixing the fence or removing it: 1. to replace broken posts/panels is £2300 and, 2. to remove the fence and place in the council skip is £500 labour.

13. Village entrance signs

The village entrance signs have now arrived with their wooden posts. To approve a BBC Highways quote to install the signs and to agree the precise sign locations. Note that a survey will need to be carried out at the Hall Close location to check for services.

14. Planning Applications

Neighbouring Parish Consultation:

APPLICATION NO: 19/02059/FUL Full Planning Application

PROPOSAL: Single storey side and rear extensions

LOCATION: Riverbank Carlton Road Harrold Bedford Bedfordshire MK43 7DS

15. Update from Neighbourhood Plan Steering Committee

- Progress & Next Steps
- Request for payment: Peter Bull – 1st instalment of Draft Neighbourhood Plan - £1820

16. Any other business

17. Correspondence:

- *Parishioner emailed about the flooding occurring on the pedestrian crossing on The Green. She was keen to have the crossing made into a raised crossing. Email shared with the council.*

Clerk raised a ticket with BBC Highways to resolve the flooding issue and informed the parishioner why the "raised crossing" did not progress when it was discussed with the parish council in a prior year: BBC Highways quoted a very high cost for the works, alerted us to the potential noise/complaint issue related to cars travelling over the "hump" and informed the council that additional signs would be needed along the High St to alert drivers of the crossing.

- *Parishioner emailed requesting advice on how to deal with cars belonging to homeowners on the High St parking in Mowhills. Emails shared with the council.*

BBC Highways have reiterated that a homeowner does not have the right to park outside their own house, or even a right to park on the road at all. Enforcing where other drivers park is also not something that can be controlled in this instance.

- *Parishioner emailed regarding parking at Saxon House End. Parishioner confirmed that finding space for parking was a struggle in that area, and that some householders are not using their drives, but that they've never had an issue with the road being blocked.*

- *Parishioner rang about an overgrown hedge on the path by the Lower Green. On inspection, it belongs to a house along the path.*

Date of next meeting:

Wednesday 13th November 2019