



Harrold Parish Council Clerk:  
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Councillors are hereby summoned to attend a meeting of the Parish Council, which has been arranged for **Wednesday 9<sup>th</sup> September 2020**. To be held at 7.30pm for the transaction of the business shown on the agenda below. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. If you wish to attend then please email or call the clerk who will share the meeting link or phone dial in details with you.

David Brough – Clerk to Harrold Parish Council

## AGENDA

1. **Public Open Forum (15 minutes):** This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
  - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
  - **After the Public Open Forum:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
2. **To receive apologies for absence and introductions**
3. **Disclosure of Interest** – members are invited to declare any personal or prejudicial interests they may have in any items on the Agenda.
4. **Requests to grant dispensations for disclosed interests**
5. **Approval of Minutes** from the Parish Council meeting held 12<sup>th</sup> August 2020
6. **Matters arising:** Clerk's report.  
Items sat with Bedford BC Highways:
  - Resolving the flooding of the zebra crossing – perhaps with additional drains being installed – survey work is being carried out by Bedford BC Highways.

- The poor state of the pavement by the Fish bar – works order has been raised by Highways. Confirmed to be soon.
- Additional single yellow line on the High St, double yellows on a small narrow section of The Green and removal of a High St bus bay following the public consultation. TRO now in place – sign/line amendments confirmed to be by end of August, but this has not happened yet – clerk has chased.
- Extending the 20mph speed limit towards Lavendon
- Resolving bridge traffic lights issue/resurfacing bridge/relocating flood sensors. Expected by end of September – new traffic light system design required.
- Bollard for outside 94 High St (approved by the parish council June 2020). Bollard on order.

Items sat with Street Ranger:

- Varnishing Lower Green bins – expected soon
- Installing dog bag dispensers – on hold for social distancing reasons
- Fixing broken bollards on The Green – requested in August

Items sat with 3<sup>rd</sup> parties:

- Outdoor Gym: The Great Outdoor Gym Company attended to the Outdoor Gym for the stiff cross trainer mechanism and performed maintenance activity on all the equipment. Parts need to be ordered for the cross trainer and we await the quote for fixing it – currently on hold due to furloughing within the company.
- Streetlight upgrade: EON and Zeta Group were instructed to carry out surveys of the streetlights to enable quotes to be generated. Zeta Group: furloughing has ended – quote requested. EON: requires the quote to be amended to include changes for new column ownership information – Western power have confirmed ownership of four columns. Bedford BC: Requested quote.

## 7. Correspondence (requiring council attention):

- *Parishioner emailed requesting speed cameras for the High St.* Circulated to councillors – item added to agenda by Cllr Calver.
- *Three parishioners emailed separately in relation to street flooding issues during the recent heavy rain.* Issue on the High St was dealt with by requesting sandbags for the parishioner from Bedford BC, who also attended to the drain problem. Issues on Orchard Lane and Mowhills are still being chased for resolution by the clerk as they are reported to have only be partly resolved.

## 8. Finance Report

- Approval for requests for monthly payments and noting of income, P&L variance and balances.

Ref #	Invoice Date	Payment	Details	Gross	Income
Trans067	07 August 2020	Staff costs	Pension	139.18	
Trans068	07 August 2020	Cemetary Income:			110.00
Trans069	10 August 2020	Project: Neighbourhood plan	Neighbourhood Plan Consulting Fees - T Roff	250.00	
Trans070	11 August 2020	Grass: In Trim		552.00	
Trans072	17 August 2020	Staff costs	Salaries & PAYE	2,102.16	
Trans073	17 August 2020	Brook: Skip at Town Farm	Riches Skips	268.00	
Trans075	19 August 2020	Other: Various	Morelock Signs	130.20	
Trans076	28 August 2020	Cemetary Income:			110.00
Trans077	09 September 2020	Other: Various	Graffiti remover spray for skatepark	12.38	
Trans078	09 September 2020	Other: Various	Envelopes	3.99	
				<b>3,457.91</b>	<b>220.00</b>

## Accounts

Natwest Current Account	23,072
Natwest Bonus Saver	75,259
Bucks Building Society	31,220
<hr/> <b>TOTAL at Bank</b> <hr/>	<hr/> <b>129,551</b> <hr/>
Funds allocated	100,727
General Reserve (estimated)	28,824
<hr/> <b>TOTAL Funds</b> <hr/>	<hr/> <b>129,551</b> <hr/>

### **9. Cooption**

To approve the cooption of Geoff Turner to the council following an advertising campaign.

### **10. Planning applications**

#### **New**

- To ratify the decision not to object to the below application – expiry date fell before the meeting date  
*APPLICATION No 19/01856/FUL TYPE: Full Planning Application*  
*PROPOSAL: Remove grey coloured render to sloping roof at the rear of the property and replace with grey powder coated aluminium.*  
*LOCATION : 85A High Street Harrold Bedford Bedfordshire MK43 7BJ*
- *APPLICATION NO: 20/01712/FUL Full Planning Application*  
*PROPOSAL: Shop front alterations*  
*LOCATION : Shop 45 High Street Harrold Bedford Bedfordshire MK43 7DA*
- *APPLICATION NO: 20/01776/FUL Full Planning Application*  
*PROPOSAL: Single storey rear extension*  
*LOCATION : 41 Harewelle Way Harrold Bedford Bedfordshire MK43 7DW*

### **11. CCTV on the Lower Green**

To confirm that the CCTV at the Lower Green can be switched off as the equipment is no longer functioning to a useful standard.

### **12. Membership of the Institute of Cemetery and Crematorium Management**

To approve the £95 annual membership of the ICCM to allow the clerk to receive professional advice and support in facilitating the running of Harrold cemetery.

### **13. Average speed cameras**

Proposal from Cllr Calver: To discuss an approach for obtaining average speed cameras for Harrold, where they could be sited, and associated costs.

### **14. Crime statistics and information and intelligence exchange**

Crime report for August 2020 showed: 1 Burglary - High St, 1 Harassment – High St, 2 crimes of a Sexual nature (information withheld), 1 Theft from shops – High St, 1 Theft – High St, and 1 Theft of a motor vehicle – Carlton Rd.

**15. Borough Councillor's report for Harrold Ward**

To be distributed to councillors prior to the meeting and made available on the parish council website.

**16. Neighbourhood Plan**

To receive a progress update on the Neighbourhood Plan

**17. HPFA Pavilion**

To receive a progress update on the pavilion refurbishment being undertaken by the HPFA (Harrold Playing Field Association), with financial support from the parish council.

**18. Annual Playground Risk Assessment and associated works**

To consider the quote from Fawns Playgrounds, who originally installed the play equipment, for remedial playground works following the annual Play Safety ROSPA playground Risk Assessment. Some of this work is covered under warranty and is free of charge.

- Harrold Centre playground: £2490
- Harewelle Way playground: £765
- Site safety fencing: £200

**19. Replacement of swings at Saxon House playground**

The playground Risk Assessment has highlighted issues with the swings at Saxon House playground – replacement is probably the only option available. These are currently padlocked to ensure they are not used. Three quotes have been received for a like-for-like replacement and fix to the wetpour surface:

- Fawns £5377: £2717 wood swings & disposal of old, £2460 wetpour fix, £200 safety fencing
- Kompan £5964: £3955 steel swings & disposal of old, £2009 wetpour fix
- Kompan £6094: £4085 wood swings & disposal of old, £2009 wetpour fix
- Wicksteed £4643: £3278 wood swings & disposal of old, £1365 wetpour fix

**20. Personnel committee proposal**

To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.

<Members of the press and public will be asked to leave the meeting or be placed in the meeting room for this Closed Session.>

Proposal from The Personnel Committee: To ensure employees' pay is in line with national parish council remuneration guidelines.

**21. Noting of items for future agendas – no decisions can be taken**

Date of next meeting: **Wednesday 14th October 2020 via Zoom**