



Harrold Parish Council Clerk:
David Brough
07870108315
harroldparishcouncil@outlook.com

Chairman: Rev. Robert Tickle
5 Bramley Court
Harrold, Beds, MK43 7BG
01234 721417
harroldian@yahoo.co.uk

Councillors are hereby summoned to attend the **Annual Parish Council meeting**, which has been arranged for **Wednesday 5th May 2021**. To be held following the 7.30pm Annual Parish meeting for the transaction of the business shown on the agenda below. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. Meeting ID: 687 728 5966.

David Brough – Clerk to Harrold Parish Council

AGENDA

- 1. To receive apologies for absence and introductions**
- 2. Disclosure of Interest** – members are invited to declare any personal or prejudicial interests they may have in any items on the Agenda.
- 3. Requests to grant dispensations for disclosed interests**
- 4. Election of Chair**
To elect the Chair for the coming year.
- 5. Election of Vice Chair**
To elect the Vice Chair for the coming year.
- 6. Approval of Minutes** from the parish council meeting held 14th April 2021.
- 7. To agree dates of council meetings and the Annual Parish meeting for the coming year**
Last year the council met the second Wednesday of each month. The Annual Parish meeting and the Annual Parish Council meeting were in May.
- 8. Physical meetings**
To consider the options for holding meetings when the legislation allowing remote meetings ends on 7th May 2021.
 - Option A: Physical meetings
 - Option B: Adopt Scheme of Delegation and retain remote meetings
 - Option C: Adopt Scheme of Delegation and have a mixture of physical and remote meetings

9. Approval of the annual accounts (2020/21) prior to submission for external audit

To approve the end-of-year accounts and the Annual Governance & Accountability Return (AGAR) form to be sent for external audit.

10. Clerk's report:

Items sat with Bedford BC Highways:

- Resolving the flooding of the zebra crossing – additional gulleys are planned to be installed. The poor state of the pavement by the Fish bar – works order has been raised and is expected to be carried out in the new financial year. No date yet received.
- Change to parking signage where additional parking restrictions have been put in place around The Green – expected end of April.
- New bollard – corner of Orchard Lane/High St. Complete.
- 20mph speed limit extension towards New Road – Highways are not prioritising this. Requested details of where we are on the list, but this was not confirmed.

Items sat with Street Ranger:

- Fixing broken bollards on The Green – Complete.
- Pressure washing war memorial – Complete.

Other:

- Streetlights: Pre-planning advice requested from Bedford BC Planning due to conservation area. Install will then be scheduled. Chased Planning department.
- Saxon House Parking: Options are being generated following a discussion at the March council meeting. Quotes for a partition hedge have been received. Quotes for replacement railings are being quoted for.

11. Correspondence (requiring council attention):

- *Parishioner emailed requesting picnic benches for the open space at Harewelle Way playground.* Email circulated to councillors.
- *Parishioner emailed requesting average speed cameras, tidying of the area of the brook area along Church Walk, and repointing of the stone wall at the top of Church Walk.* i) Cllr Calver has a proposal on the agenda for cameras. ii) legal advice taken from the borough council was not to maintain this land. iii) Bedford BC Highways do not own this wall and it appears it could be linked to the unregistered land behind.
- *The British Horse Society requested assistance in converting a footpath to a bridleway (RoW 10).* Upon investigation with Bedford BC RoW team, this would just require the landowners consent, however there is no interest for this.

12. Finance Report

- Approval for requests for monthly payments and noting of income.

Invoice Date	Payment	Details	Gross	Income
06 April 2021	Electricity: Buttermarket EON	EON	89.79	
09 April 2021	Pension contributions		153.34	
12 April 2021	Grass: In Trim		552.00	
13 April 2021	Electricity: Street EON	Qtrly payment	323.86	
15 April 2021	Precept Income	First Half		40,564.00
16 April 2021	Other: Various	Luke Clarke Bollards	150.00	
19 April 2021	Staff costs	Salaries & PAYE	2,201.47	
19 April 2021	Brook: Skip at Town Farm	Riches Skips	268.00	
26 April 2021	Bottle Bank: Income	Bedford BC		266.29
05 May 2021	Other: Various	Planning maps - Streetlights.	16.79	
			<u>3,755.25</u>	<u>40,830.29</u>

13. Planning applications

New

- **Amended plans:** APPLICATION NO: 21/00442/FUL Full Planning Application
PROPOSAL: Erection of residential apartment building comprising 2 two-bed dwellings and 1 one-bed dwelling; and associated car parking and landscaping
LOCATION : Land To The Rear Of 72 High Street Harrold Bedfordshire
HPC: Previously objected (Material choice/overshadowing).
- APPLICATION NO: 21/01134/FUL Full Planning Application
PROPOSAL: Single storey rear/side extension and change of external material on part of building.
LOCATION : Southfields Farm Cottage Lavendon Road Harrold Bedford Bedfordshire MK46 4HX

Previous applications where HPC commented or objected

- APPLICATION No 20/02397/TPO TYPE: Tree Preservation Order Application
PROPOSAL: Group No. 1: Group consists of Common Beech trees with 33 individual stems. Remove 17 trees tagged with green paint to alleviate risk of causing damage to the foundations to 4 Hall Close and to encourage suitable growth of retained trees. Reduce lateral branches of retained trees extending towards 3 Hall close by 2 metres and lateral branches extending towards 4 Hall Close by 1.5 metres. Tree No. 1 Lime Tree: Reduce crown volume by 30 percent and remove deadwood
LOCATION : 4 Hall Close Harrold Bedford Bedfordshire MK43 7DU
HPC: Objected (No arboriculturist report). Bedford BC: Permission granted
- APPLICATION NO: 21/00574/FUL Full Planning Application
PROPOSAL: Replacement windows, re-roofing, and demolish and re-build side wall.
LOCATION : 1 Brook Lane Harrold Bedford Bedfordshire MK43 7BW
HPC: Objected (UPVC windows in Conservation Area). Bedford BC: Awaiting decision
- APPLICATION NO: 21/00454/FUL Full Planning Application
PROPOSAL: Single storey rear extension and open covered timber walkway to link main dwelling and existing outbuilding
LOCATION : Orchard Cottage 18 Orchard Lane Harrold Bedford Bedfordshire MK43 7BP
HPC: Objected, Bedford BC: Awaiting decision, Investigation
- APPLICATION NO: 21/00628/FUL Full Planning Application
PROPOSAL: Replacement windows and doors, re-roofing, demolish and re-build side wall, conversion of attached two storey side storage area into habitable space, and external alterations.
LOCATION : 3 Brook Lane Harrold Bedford Bedfordshire MK43 7BW
HPC: Objected, Bedford BC: Awaiting decision, Investigation

14. Crime statistics and information and intelligence exchange

No crime report yet received.

15. Average speed cameras and Vehicle Activated Sign

Proposal from Cllr Calver:

- To consider a request to Bedford BC Highways for average speed cameras on the High St.
- To consider the purchase of an additional VAS from Morelock signs at £2,795 (solar).

16. Bollards on The Green

Proposal from Cllr Calver:

To consider replacing four wooden bollards on The Green with stone alternatives, subject to costs that are yet to be sought.

17. Trees on The Green

Proposal from Cllr Pedersen: To consider a further response to a parishioner who is requesting the parish council to create a plan for the replacement of the Lime trees on The Green.

18. Church clock repair

To consider a quote from Smiths of Derby for £1,587 to overhaul and repair the autowind unit – requires removal of the unit and offsite repair.

19. Flooding in Harrold - Update

- Flood alleviation channel improvements
- Flood Group
- Public Internet Flood Camera

20. Borough Councillor's report for Harrold Ward

To be distributed to councillors prior to the meeting and made available on the parish council website.

21. Neighbourhood Plan update

- Following the submission of the Neighbourhood Development Plan to Bedford BC, the next stage of the process has commenced. In accordance with Regulation 16 of the Neighbourhood Planning (General) Regulations 2012, the six week consultation period started on 1 March 2021 and ends at 5pm on 6th May 2021. The submission plans and supporting documents are available here: www.bedford.gov.uk/neighbourhoodplanning.
- After the consultation period has ended, the plan, supporting documents and responses will be sent off to the independent examiner. Bedford BC has appointed IPE (Independent Plans and Examinations) to carry out the Neighbourhood Plan examinations.

22. Noting of items for future agendas – no decisions can be taken

Date of next meeting: **Wednesday 9th June 2021 (Location TBC)**