



Harrold Parish Council Clerk:
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Chairman: Rev. Robert Tickle
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MINUTES

Minutes of the Annual Parish Council meeting held 11th May 2022 at 8pm in the Harrold Centre

Present: Cllrs R Tickle (Chairman), J Calver, H Paston, P Pedersen, B Muller, J Peverell, R Barrett (Arrived for item 11).

In attendance: D Brough (Clerk).

Not in attendance: Borough Councillor Alison Foster (BBC Full Council meeting)

Absent: None.

1. Election of Chairman

Resolved that Cllr Tickle will remain the Chairman.

2. Election of Vice Chairman

No councillor put themselves forward for Vice Chairman. The role therefore remains unfilled.

3. Apologies accepted: Cllrs S Reger (Work), J Robinson (Unwell), G Green (Unwell), G Turner (Work), A Littlemore (Work), E Thompson (Unwell).

4. Disclosure of Interest – None.

5. Requests to grant dispensations for disclosed interests – None.

6. Approval of Minutes from the parish council meeting held 13th April 2022.

Resolved to approve the minutes as an accurate record of the meeting.

7. To agree dates of council meetings and the Annual Parish meeting for the coming year

Resolved to retain the current schedule of meetings: Council meetings on the second Wednesday of each month. The Annual Parish meeting and the Annual Parish Council meeting will be in May.

8. Clerk's report:

- Uplighters on The Green to light up the war memorial are due to be installed imminently, along with fixing the broken uplighter at the Buttermarket (Approved December 2021).

9. Correspondence (requiring council attention):

- None requiring council attention.

10. Finance Report

- The following payments were approved and income and balances noted.

Invoice Date	Payment	Details	Method	Gross	Income
04 April 2022	Cemetery Income:		DPC		168.00
11 April 2022	Grass: In Trim		DPC	552.00	
11 April 2022	VAT Refund received		BAC	5,417.72	
14 April 2022	Precept Income	First Half	BAC		43,288.50
19 April 2022	Staff costs		DPC	2,928.23	
19 April 2022	Church Clock: Clock Repair	Smiths of Derby - fault callout	DPC	180.00	
19 April 2022	Project: Streetlights	Streetlight upgrade - Zeta Specialists	DPC	10,345.53	
19 April 2022	Brook: Skip at Town Farm	Riches Skips	DPC	268.00	
19 April 2022	Other: Various	ICCM - Cemetery membership	BAC	95.00	
20 April 2022	Bottle Bank: Income	Bedford BC	BAC		266.29
21 April 2022	Electricity: Buttermarket EON	EON	D/D	29.11	
22 April 2022	Other: Various	Geertz Builders - LG Steps	BAC	960.00	
22 April 2022	Cemetery Income:		BAC		641.00
29 April 2022	Electricity: Buttermarket EON	EON	BAC	29.11	
03 May 2022	Grant: Harrold Centre		DPC	2,500.00	
11 May 2022	Other: Various	Jubilee Event Licence (BBC)	DPC	21.00	
11 May 2022	Other: Internal Audit	Julie Betts	DPC	145.00	
11 May 2022	Plants & Trees:	Quercus: Deadwooding Lime Trees on Green	DPC	500.00	
				23,970.70	44,363.79

- Approval of the annual accounts (2021/22) prior to submission for external audit**
To approve the end-of-year accounts and the Annual Governance & Accountability Return (AGAR) form to be sent for external audit.

Resolved to approve the end-of-year accounts and AGAR.

11. Crime statistics and information and intelligence exchange

Crime report for April 2022 showed no reported crime. No actions recorded.

12. Planning applications and enforcement

APPLICATION NO: 22/00959/FUL Full Planning Application

PROPOSAL: Single and two storey side and rear extensions

LOCATION : 7 Priory Close Harrold Bedford Bedfordshire MK43 7DL

Resolved to object to this planning application on the following grounds:

- The parish council notes that there are listed constraints missing. Requests that the Conservation Officer is consulted due to the proximity of the development to the village green Conservation Area and listed monuments. Whilst the application sits just outside the CA, there is an impact on the amenity that is within the CA.
- The parking space left at the property is unlikely to accommodate a standard M1/N1 class vehicle. Requests that Highways are consulted due to the loss of parking from the development and likely impact on a cul de sac that already suffers from restricted parking and access issues; this is exacerbated in the summer months from parking by visitors to the Lower Green area, which fronts the river.
- Size and scale: Bringing the garage forward creates a dominant additional elevation that is inconsistent in size and scale to surrounding properties. This incongruous design would appear prominent within the street scene and have a detrimental impact upon the character and appearance of the area.
- The parish council would expect all plans to conform to the Design Statement set out in the Neighbourhood Development Plan; notably, aspects as viewed from existing village vernacular.
- The application does not show the proposal in relation to other properties, which makes assessing the full impact difficult.

13. Bollards – High St

To consider replacing three out of five bollards on the High St (level with Dove Lane). Two are being replaced by BBC Highways for structural reasons, but the current style is no longer available, which will lead to a mismatch. Manchester bollards are £318 installed.

Resolved to approve the purchase of three Manchester bollards to ensure the continuity of bollards along the High St.

14. St Peter's Church lych gate repair

Decision made at March 2022 council meeting to approve 4x4 Joinery of Harrold to replace the bottom members and repair support structure at a cost of £4300 to £4700. Request from councillors to seek a further quote from 4x4 Joinery for completing a fix to the kissing gate fence as part of the same project. Approval received for Borough Cllr Alison Foster's ward fund offering £2k towards the project.

- To approve an additional quote of £2100 to replace the kissing gate fence (material prices may fluctuate)

Resolved to approve this quote.

- To decide how to facilitate the footpath closure during works
Clerk to place adequate signage at each entrance point to the cemetery warning of a lack of access through the lych gate. Works expected to take around three days.

15. Standing item: Queen Elizabeth II Platinum Jubilee Working Group

Cllrs Tickle, Pedersen, Peverell, Calver.

- To receive updates on the event on 4th June 2022 and consider any required spend for approval.

Updates: Insurance company have confirmed that the event is covered and the Temporary Event Notice application to the borough council has been granted. Event will be advertised by Cllr Peverell. Event includes: Beer tent, free ice cream for children, games, free face painting, cakes, hog roast and BBQ, attendance by the Harrold Fire Service, and more.

Resolved to approve live music up to a cost of £300: Cllr Calver to arrange.

16. Borough Councillor's report for Harrold Ward

Distributed to councillors prior to the meeting and available on the parish council website.

17. Noting of any further items for future agendas – no decisions can be taken

None.

Date of next meeting: **Wednesday 8th June 2022 (Harrold Centre)**