



Harrold Parish Council Clerk:  
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Chairman: Rev. Robert Tickle  
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## MINUTES

### Minutes of the parish council meeting held 14<sup>th</sup> July 2021 at 7.30pm in the Harrold Centre

1. **Present:** Cllrs R Tickle (Chairman), J Peverell, B Muller, J Calver, R Barrett, G Turner, P Pedersen, S Reger, J Robinson, A Littlemore.  
D Brough (Clerk), Borough Councillor Alison Foster.  
**Apologies accepted:** Cllrs H Paston (Family reasons), E Thompson (Away).  
**Absent:** None.
2. **Public Open Forum:** One member of the public was in attendance, but did not wish to address the council during the open forum.
3. **To note a Casual Vacancy for the parish council**  
*Cllr Fran Ross has resigned as a councillor. Clerk has notified Electoral Services.*  
Councillors requested the Harrold Centre Committee be approached to step forward for the role, given the shared interests.
4. **Disclosure of Interest** – None.
5. **Requests to grant dispensations for disclosed interests** – None.
6. **Approval of Minutes** from the parish Council meeting held 9<sup>th</sup> June 2021.  
**Resolved** to approve the minutes as an accurate record of the meeting.
7. **Clerk's report:**  
Items sat with Bedford BC Highways:
  - Resolving the flooding of the zebra crossing – additional gullies are planned to be installed. The poor state of the pavement by the Fish bar – works order has been raised and is expected to be carried out in the new financial year, although a temporary fix has been carried out.
  - 20mph speed limit extension towards New Road – Highways are not prioritising this.Items sat with Street Ranger:
  - Fixing broken bollard on The Green – imminentOther:
  - Streetlights: Upgrade has occurred to some lights, but others were delayed due to the brackets requiring adjustment.

## 8. Correspondence (requiring council attention):

- *Parishioner emailed in relation to ASB at the Lower Green. Email circulated to councillors, Clerk met the parishioners and assisted with getting police support.*
- *Second parishioner emailed in relation to ASB at the Lower Green. Email circulated to councillors.*
- *Parishioner emailed in relation to drainage issues at the Lower Green. The issue related to Anglian Water, but Highways will clear the nearby gullies nonetheless.*
- *Parishioner requested the Speed Sign to be moved to the Little Odell junction for a time. Completed.*
- *Parishioner emailed with disappointment that Odell parish won't be included in the Neighbourhood Plan referendum. Noted by council.*
- *Odell Parish Council emailed to invite Harrold councillors to their Neighbourhood Plan exhibition. Clerk attended.*
- *Request from HPFA committee for councillors to attend a tour of the completed pavilion. Cllrs Tickle, Calver and Muller were interested in attending – mid August preferred.*

## 9. Finance Report

- The following payments were approved and income noted.

Invoice Date	Payment	Details	Gross	Income
07 June 2021	Brook: Skip at Town Farm	Riches Skips	268.00	
08 June 2021	Electricity: Buttermarket EON		64.00	
11 June 2021	Grass: In Trim		552.00	
14 June 2021	Church Clock: Clock Repair	Downpayment: Smiths of Derby	571.32	
14 June 2021	Plants & Trees:	RGS ABORICULTURAL Risk Assessment	300.00	
17 June 2021	Office: Supplies	Annual website cost - Bespoke media	144.00	
17 June 2021	Payroll: Red Shoes		90.00	
18 June 2021	Staff costs	Salaries & PAYE & Pension	2,363.93	
24 June 2021	Other: Various	Regen Positive - Public Consultation Support	350.00	
28 June 2021	Office: Supplies	Sacks for Street Ranger	8.00	
05 July 2021	Electricity: Buttermarket EON		13.13	
14 July 2021	Other: Various	Garden Machinery Direct - Hedge trimmer	249.99	
14 July 2021	Other: Various	Hedge trimmer Lubricant	9.51	
14 July 2021	Other: Various	Hedge trimmer Blade solvent	24.94	
14 July 2021	Other: Various	Cemetery plaque fixing glue	10.00	
			<b>5,018.82</b>	<b>0.00</b>

- Clerk advice is to place budget into reserves where possible; reserves will be required to repair/replace the council's assets in the future.

## 10. Training item

*To discuss the process for presenting, amending, and approving motions in a council meeting.*

Training completed during this item.

## 11. Planning applications and enforcement

### New

- *APPLICATION NO: 21/01610/S73A Retrospective planning permission Application*  
*PROPOSAL: Single storey side extension with abutment roof light (Development already carried out)*  
*LOCATION : 21 Wood Road Harrold Bedford Bedfordshire MK43 7BS*  
**Resolved to object** to the above planning application on the following grounds: The impact on the character of the area: the style and choice of materials are not in-keeping with the area. The amount of surface area covered by paving and the associated flood risk with a non-permeable surface next to an EA Flood Zone 3. The development is further forward than the principal elevation. The over development of the site. The height of the fence, which appears to be over 2m. Fences adjacent to a Highway should be no taller than 1m. There appear to be new access points to the dwelling

- *APPLICATION NO: 21/01729/S73 Variation of Condition Application*  
*PROPOSAL: Extension of existing garage to form gym, including variation of approved plans condition 1 attached to 20/03024/FUL to allow for raised floor levels and roof height to to put the gym above the 1:1000 year flood level and in line with that of the approved house*  
*LOCATION : Riverbank Carlton Road Harrold Bedford Bedfordshire MK43 7DS*  
**Resolved not to object.**

#### **Previous applications where HPC commented or objected**

- **Amended plans:** *APPLICATION NO: 21/00442/FUL Full Planning Application*  
*PROPOSAL: Erection of residential apartment building comprising 2 two-bed dwellings and 1 one-bed dwelling; and associated car parking and landscaping*  
*LOCATION : Land To The Rear Of 72 High Street Harrold Bedfordshire*  
*HPC: Previously objected (Material choice/overshadowing).*  
**HPC: Removed previous objection and requested a “condition” on materials. Bedford BC: Awaiting decision**
- *APPLICATION NO: 21/00574/FUL Full Planning Application*  
*PROPOSAL: Replacement windows, re-roofing, and demolish and re-build side wall.*  
*LOCATION : 1 Brook Lane Harrold Bedford Bedfordshire MK43 7BW*  
**HPC: Objected (UPVC windows in Conservation Area). Bedford BC: Granted**
- *APPLICATION NO: 21/00628/FUL Full Planning Application*  
*PROPOSAL: Replacement windows and doors, re-roofing, demolish and re-build side wall, conversion of attached two storey side storage area into habitable space, and external alterations.*  
*LOCATION : 3 Brook Lane Harrold Bedford Bedfordshire MK43 7BW*  
**HPC: Objected, Bedford BC: Granted**
- *APPLICATION NO: 21/00657/FUL Full Planning Application*  
*PROPOSAL: Replace existing corrugated asbestos roof of garage with stainless steel roof of like profile. Repair or replace water-damaged roof timbers as necessary.*  
*LOCATION : 24 High Street Harrold Bedford Bedfordshire MK43 7DQ*  
**HPC: Objected, Bedford BC: Awaiting decision**

#### **12. Crime statistics and information and intelligence exchange**

*Crime report for June 2021 shared with the council. No actions.*

#### **13. Tree Risk Assessment Lower Green**

*To consider the outcome of a Risk Assessment of an Oak Tree on the Lower Green, previously assessed as a High priority and in terminal decline (June 2020). The June 2021 assessment suggests a 5 year lifespan.*

**Resolved** to have the tree removed at the most suitable time in the next 12 months.

**Action:** Clerk to gather a further two quotes for the removal of the tree, to bring back for approval.

#### **14. Saxon House End parking**

*To consider what options to present as part of the consultation to residents of Saxon House End for fixing the broken railings, and any potential changes to parking in this area (Previously discussed March and June 2021). Potential options being discussed:*

- Replacement of broken railings with i) posts or ii) hedging*
- Potential realignment of existing boundary to protect grass area from parking, by i) Removal of grass area where parking is occurring or ii) Works to drop the kerb/add Grasscrete to provide a parking space (Bedford BC Highways estimate £1700).*

**Resolved** to put forward a written proposal to residents of Saxon House End to seek comments. Proposal being presented is to include the option of a hedge, following the line of the kerb, to remove parking on the grass for the following reasons:

- Protect the amenity of the grass area
- Maintain an accessible route to the playground
- Provide unrestricted access for Openreach to the inspection cover

## 15. Average speed cameras

*Proposal from Cllr Calver (Rolled from June 2021 meeting):*

- *To consider a request to Bedford BC Highways for average speed cameras on the High St. Feedback received from Oakley, Carlton and Pavenham parish councils. Current request to Bedford BC Highways to explain the mechanism for allocating average speed cameras, and the current waiting list.*

**Resolved** to be added to the borough council's list of average speed cameras. On reaching the top of the list, the borough council would then approach the parish council to determine if the interest was still there and to create the details of the scheme, including where the cameras would be placed.

## 16. New Speed Sign (VAS)

*Proposal from Cllr Calver (Rolled from June 2021 meeting):*

- *To consider the purchase of an additional VAS from Morelock signs at £2,795 (solar). Separate column will be required if solar panel is chosen.*

Item to be rolled to the next meeting.

## 17. Picnic benches for Harewelle Way playground

*Proposal from Cllr Robinson:*

*To consider the purchase of two free-standing picnic benches for Harewelle Way playground at a cost of £140 (ex VAT) each, plus £75 delivery.*

**Resolved** to approve this proposal.

## 18. Church clock repair

*To acknowledge Borough Councillor Alison Foster's offer to fund the repair of the Church Clock from the ward fund (£1587).*

Acknowledged with thanks to Alison Foster.

## 19. Borough Councillor's report for Harrold Ward

*Distributed to councillors prior to the meeting and made available on the parish council website.*

## 20. Neighbourhood Development Plan update

- *To note progress on the plan, which is currently with the Independent Examiner following the completion of the Regulation 16 (Neighbourhood Planning General Regulations 2012) six week consultation.*

To date, three requests for information have been received from the examiner. These requests, and the associated responses, will be added to the Neighbourhood Plan section of the parish council's website. The examiner will also be carrying out a site visit before completing the report that determines if the plan is ready for the referendum.

## 21. Noting of items for future agendas – no decisions can be taken

- Local Plan 2040 consultation response to be added to the next agenda.

**Date of next meeting: Wednesday 11th August 2021 (Harrold Centre)**