



Harrold Parish Council Clerk:  
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Chairman: Rev. Robert Tickle  
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## MINUTES

### Minutes of the parish council meeting held 9<sup>th</sup> March 2022 at 7.30pm in the Harrold Centre

1. **Public Open Forum:** No members of the public were present.
2. **Present:** Cllrs R Tickle (Chairman), J Calver, S Reger, J Peverell, J Robinson, R Barrett.  
**Apologies accepted:** Cllrs A Littlemore (Work), H Paston (Family), E Thompson (Unwell), B Muller (Away), G Green (Unwell), G Turner (Unwell).  
**In attendance:** Borough Councillor Alison Foster, D Brough (Clerk).  
**Absent:** Cllr P Pedersen.
3. **Disclosure of Interest:** Cllr Reger declared a pecuniary interest in item 9a – his own application. Cllr Robinson declared an interest in the same item as he had provided the Flood Risk assessment for the application.
4. **Requests to grant dispensations for disclosed interests:** None requested.
5. **Approval of Minutes** from the parish council meeting held 9<sup>th</sup> February 2022.  
**Resolved** to approve the minutes as an accurate record of the meeting.
6. **Clerk's report:**
  - Covered by items on the agenda.
7. **Correspondence (requiring council attention):**
  - None requiring council attention and not already covered by agenda items.

## 8. Finance Report

- The following payments were approved and income and balances noted.

Invoice Date	Payment	Details	Method	Gross	VAT	Net	Income
04 February 2022	Church Clock: Clock Annual Maintenance	3 years Annual Maintenance	DPC	682.80	113.80	569.00	
07 February 2022	Staff costs	February	D/D	2,354.81		2,354.81	
11 February 2022	Grass: In Trim	In Trim	S/O	552.00	92.00	460.00	
14 February 2022	Plants & Trees:	Clarke's Outdoor Services	DPC	80.00		80.00	
15 February 2022	Other: Various	Street Ranger Gloves & Brook equipment	DPC	39.91		39.91	
15 February 2022	Cemetery Income:		C/R				798.00
18 February 2022	Plants & Trees:	LG Clearance: Clarke's Outdoor Services	DPC	750.00		750.00	
18 February 2022	Cemetery Income:		BAC				168.00
25 February 2022	Plants & Trees:	DEEPPDALE Trees	DPC	588.00	98.00	490.00	
28 February 2022	Other: Various	Bunting, flags, decorations for Jubilee	DPC	303.17		303.17	
28 February 2022	Grant Out: The Bridge	The Bridge grant	DPC	600.00		600.00	
09 March 2022	Other: Various	JRB Enterprise - Dog bags	DPC	204.00	34.00	170.00	
09 March 2022	Office: Supplies	Mcafee renewal	DPC	94.99		94.99	
09 March 2022	Other: Various	Face painting for jubilee 3hrs x £45 + Marquee £20	DPC	155.00		155.00	
09 March 2022	Plants & Trees: Lower Green	Brightman trees - Alder removal & chipping	DPC	900.00	150.00	750.00	
09 March 2022	Other: Various	Town Farm Storage - Annual	DPC	630.00		630.00	
				<b>7,934.68</b>	<b>487.80</b>	<b>7,446.88</b>	<b>966.00</b>

### 2021/22 - Balance Sheet - At Mar 2022

#### Accounts

Natwest Current Account	51,272
Natwest Bonus Saver	11,665
<b>TOTAL at Bank</b>	<b>62,937</b>
Funds allocated	36,009
VAT Refund due	-3,468
General Reserve (estimated)	30,395
<b>TOTAL Funds</b>	<b>62,937</b>

## 9. Planning applications and enforcement

APPLICATION NO:

22/00330/FUL Full Planning Application

22/00331/LBC Listed Building Consent Application

PROPOSAL: Internal and external works, to include demolition of an existing kitchen extension, erection of new single storey rear/side kitchen extension and rear boot room extension. Works to outbuildings, conversion of former stables into home-office and stable attic rooms to bedroom suite and repair or replacement of roof.

LOCATION : 80 High Street Harrold Bedford Bedfordshire MK43 7BH

**Resolved** not to object.

APPLICATION NO: 22/00333/FUL Full Planning Application

PROPOSAL: Garage conversion and external alterations

LOCATION : 21 Roman Paddock Harrold Bedford Bedfordshire MK43 7FR

**Resolved** not to object.

## 10. Proposed Eagle Way parking restrictions

To agree a response to a BBC Highways' request to install "no verge/footway" parking restrictions on Eagle Way following issues for the grass contractor. Expected to be one new sign at the entrance and one repeater on a streetlight.

**Resolved** to support this proposal.

## 11. Grant Request – Harrold Good Neighbours

To consider a grant request from Harrold Good Neighbours for £210 to cover the annual public liability insurance. Services for Harrold residents include: lifts to surgery, shopping, small repairs and more.

**Resolved** to provide this grant.

## 12. Lych gate

*To consider quotes for repairing the lych gate at St Peter's church.*

**Resolved** to approve the quote from 4x4 Joinery in Harrold for estimated repair costs of £4,300 to £4700. A cost range has been provided due to fluctuating materials prices.

**Actions:** Clerk to request a further quote from 4x4 Joinery for completing a fix to the side swing gate as part of the same project. Clerk to seek grants from funding bodies to supplement the cost of the full project. Borough Cllr Alison Foster also offered £2k from the Ward Fund towards the project, with the caveat that it relies on the borough council continuing to provide these funds in the new financial year.

## 13. Church clock

*To review the outcome of Cllr Muller's site visit and agree an approach in relation to the faulty strike hammer on one of the bells.*

Cllr Muller not present, but the approach is known to be to seek a fix from a local tradesman.

**Actions:** Cllr Peverell to arrange for a family friend to take a look at the issue. Cllr Calver also offered to take a look at the issue.

## 14. Standing item: Queen Elizabeth II Platinum Jubilee Working Group

*To receive updates on the event on 4<sup>th</sup> June 2022 and consider any required spend for approval. Cllrs Tickle, Pedersen, Peverell, Calver.*

The event planning is still progressing well.

**Actions:** Clerk to request the closure of the roads on The Green – a full High St closure will not be granted by borough council Highways.

## 15. Standing item: Lower Green Working Group

*Cllrs Tickle, Pedersen, Green, Robinson, Barrett, Turner, Littlemore.*

- To consider a quote to replace the wooden steps and add a handrail.

**Resolved** to accept a quote of £960 from Gerald Geertz Builders – work to be carried out on an urgent basis for safety reasons as the current steps are deteriorating.

- To consider a quote to rotovate the newly-cleared area.

**Resolved** to approve up to £350 to rotovate: to cover labour from Clarke's Outdoor Services and hiring a rotovator.

**Actions:** Cllr Robinson (with the Lower Green Working Group if available) to relocate (within the Lower Green) the oak saplings that have been planted in this area by a local tree surgeon.

- To consider planting small trees collected by Cllr Robinson from the borough council tree giveaway; locations to include Lower Green, Harewelle Way, and Saxon House End play areas.

**Resolved** to allow Cllr Robinson to plant the trees at Harewelle Way and the Lower Green.

- If required: To consider any further improvements to the Lower Green area following a wider proposal by the Lower Green Working Group.

No further actions at present.

## 16. Borough Councillor's report for Harrold Ward

Distributed to councillors and made available on the parish council website.

## 17. NJC Payscales

- *To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.*

No press or public were present.

<The Clerk left the room for the duration of this item>

- *To agree the implementation of the new pay scales as agreed by the National Joint Council for Local Government Services (NJC) for 2021-22 to be implemented (backdated) from 1 April*

*2021. The Clerk and Street Ranger's contracts are tied to this salary scale, which is 1.75% increase.*

**Resolved** to implement the new pay scales for both contracts.

**Actions:** Councillors have requested the Clerk to provide the financial impact for an increase in payscale and/or an increase in hours for the Clerk role for the next meeting.

**18. Noting of items for future agendas – no decisions can be taken**

No further items for future agendas.

**Date of next meeting: Wednesday 13th April 2022 (Harrold Centre)**