



Harrold Parish Council Clerk:  
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Chairman:  
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### **Minutes of the Parish Council Meeting held 14th November 2018 at 7.30pm at the Harrold Centre**

#### **Public forum** (Parishioner names always withheld for Data Protection)

Three members of the public attended: two were interested in an update on the yellow lines in the High St, but did not have a statement. The third came to represent item 12 regarding a potential youth club (See item 12).

1. **Present:** R Tickle (Chair), B Muller, G Lloyd, R Brough (Clerk), A Foster (Bedford Borough Council), D Mercer, R Barrett, D Brough (Vice Chair), J Peverell, L Duggan, S Reger  
**Apologies:** P Pedersen
2. **Disclosure of Interest** – Cllr Muller disclosed an interest in item 11 regarding the bollards. The proposed bollards are to be located next to his house.
3. **Approval of Minutes** from the Parish Council meeting held 10<sup>th</sup> October 2018  
Council approved the minutes unanimously and the Chairman signed them.
4. **Matters arising from meeting held 10<sup>th</sup> October 2018:**  
Clerk reported on the latest Action List.
  - Lower Green lifebag location provided to BBC Highways and Fire Service
  - War Memorial jetwashed prior to Remembrance Day service
  - Contractor instructed to remove Harrold Centre playfort, fix the four Green posts, varnish the Lower Green bins, fix latch on lower Green gate
  - Fawns Playgrounds instructed to install new fort and carry out playground fixes (expected January)
  - BBC confirmed they will instruct their grasscutters not to miss Hall Close entrance and Meadway entrance
  - Meeting has occurred with BBC Highways over yellow line consultation for Green/High St. The ideas/questions from the October meeting were to put to Johnathon Sahota (BBC Highways). Johnathon will redraw the map of proposed changes, which will then be approved/rejected by the parish council in a full meeting. Changes are expected to be fairly minor, and less severe, so will potentially not require another consultation period (this is still to be confirmed officially). Council has been given an option to have a reduced amount of signage around the Green, which it is in favour of. Highways will

check will check with the education department to see if the two bus bays are required. It is expected that half of one of the bus bays will remain; any decision can be trialled to see what effect it has on traffic/parking.

## 5. Finance Report:

### a. Approval for requests for monthly payments

The following monthly payments were approved:

Ref #	Invoice Date	Payment	Details	Method	Payments
					Net
Trans135	10 October 2018	Office: Phone & Broadband BT		DD	30.84
Trans136	10 October 2018	Project: Neighbourhood plan	Neighbourhood Plan Consulting Fees- T Roff	SO	250.00
Trans137	11 October 2018	Grass: In Trim	Oct Payment	SO	460.00
Trans138	15 October 2018	Electricity: Street EON	Qtrly payment	DD	396.00
Trans139	15 October 2018	Other: Various	David Brough expense: Projector screen	Int Trf	59.09
Trans140	15 October 2018	Plants & Trees:	Bob Muller expense: Rose for memorial	Int Trf	31.70
Trans142	15 October 2018	Other: Various	Luke Clarke Litter Hoop	Int Trf	7.99
Trans143	15 October 2018	Other: Various	David Brough expense: Projector	Int Trf	122.99
Trans144	15 October 2018	Plants & Trees: Harewelle Way playground	David Brough expense: Tree stump killer	Int Trf	19.99
Trans145	15 October 2018	Bottle Bank: 50% share to HCC		Int Trf	217.74
Trans146	15 October 2018	Harrold Centre Room Hire	Oct and Nov 18	Int Trf	67.90
Trans147	22 October 2018	Clerk Salary: R Brough Tax NI		SO	70.22
Trans148	22 October 2018	Street Ranger	Luke Clarke	Int Trf	500.00
Trans149	29 October 2018	Clerk Salary: R Brough		SO	918.22
Trans150	29 October 2018	Office: Supplies	Office deep clean: Harris Cleaning	Int Trf	120.00
Trans151	02 November 2018	Electricity: Buttermarket EON		DD	38.04
Trans152	05 November 2018	Clerk Salary: R Brough Pension		DD	42.86
Trans153	05 November 2018	Village Maintenance: R Sinclair	For Oct work	Int Trf	144.00
Trans154	05 November 2018	Brook: R Sinclair	For Oct work	SO	250.00
Trans155	08 November 2018	Office: Phone & Broadband BT		DD	29.04
Trans156	08 November 2018	Other: Various	Replacement xmas light leads and splitters. Xmas direct. Expenses.	Not yet paid	61.94
Trans157	08 November 2018	Other: Green bollards	FL Build: 4 new bollards for Green - break out concrete bases and install as new	Not yet paid	650.00
Trans158	08 November 2018	Other: Harrold Centre playground fort	FL Build: Remove fort, break out concrete bases, dispose, make good with turf	Not yet paid	700.00
Trans159	08 November 2018	Other: Memorial cleaning	FL Build: Pressure wash memorial	Not yet paid	200.00
Trans160	08 November 2018	Other: Lower Green bins varnish protection	FL Build: Varnish protection for Lower Green bins	Not yet paid	110.00
Trans161	08 November 2018	Other: Various	FL Build: Fix latch on Lower Green gate	Not yet paid	10.00

### b. Profit & Loss report: Variance analysis - Actual spend vs Budget

No concerns at this point – the actual vs budget has time to align.

### c. Balance Sheet: Financial position

The total unallocated reserves is now £15k. Total funds of £194k, due to the receipt of the second half pf the precept. Clerk to transfer £25k out of the Natwest Savings account to bring the total to a “protected” £75k (**Action Clerk**).

## 6. Crime statistics and information and intelligence exchange

*Crime report provided to council prior to the meeting: Three harassment related offences, two thefts from a motor vehicle and one unclassified theft.*

No recorded actions.

*To discuss what action to take on behalf of a parishioner whose trailer was stolen with allegedly no action taken by the police; parishioner recovered the trailer himself.*

Council was informed by Cllr Tickle that the related police force was Northamptonshire police, not Bedfordshire police, for which the parish council has no point of contact.

## 7. Crime “priority setting”

*To set the crime priorities for Harrold for the Community Priority Setting meeting held by Beds Police on 20<sup>th</sup> November at Bedfordshire Police HQ, Kempston.*

Council selected Drug Dealing as the top priority. Other priorities were: Visible policing, speeding and drug use.

## 8. Borough Councillor’s report for Harrold Ward

Report to be posted on the physical noticeboard and the website under “Communications” (**Action Clerk**).

## 9. Planning Applications for comment

None

## 10. Update from Neighbourhood Plan Steering Group

Chair of the Steering Group (Cllr Reger) confirmed that he remained extremely busy with work commitments, but is hoping to free up some time in the near future to move the plan forwards.

## 11. To approve section 137 grant to Harrold Good Neighbours to cover their liability insurance

*Local voluntary group set up to assist members of the community; befriending visits, medical transport, practical support, helping people stay independent.*

Council was strongly in favour of providing the full grant request of £500. **(Action Clerk)**

## 12. To consider the idea of reintroducing a youth club in the village

*Requested by Cllr Mercer, but represented by a visiting parishioner.*

Parishioner is putting out the idea for feedback at this stage, to see if the council are keen to support it. The council are keen in principle to support the idea and would welcome the parishioner to come back with a proposal by reaching out to younger people to define requirements.

## 13. To agree proposal for 3 new bollards on the corner of the High St and the Green

*BBC Highways have investigated a parishioner's concern for pedestrian safety (and his house) over large vehicles (HGVs, coaches, buses) regularly performing U-turns in the entrance to the Green; his house was reversed into by a HGV (Correspondence September 2018). Highways have agreed to finance 3 Manchester bollards, which should match the style of the bin and fire hydrant behind it. They have marked in paint the proposed location of the bollards.*

Voted in favour of bollard locations – Cllr Muller did not vote. BBC Highways to be informed **(Action Clerk)**.

## 14. Review and approve quote to repair Lych gate at St Peter's church

*Quote provided by 4x4 Joinery in Harrold.*

Unanimous decision to approve quote from this Harrold-based company for £2534.64 (£422.44 of VAT to be reclaimed). Quote includes replacement of single swing gate, and repairing the double gates which have lost their structure.

## 15. Review costs for gritting pavements in Harrold on an ad hoc basis

Council is in favour of this idea in principle as the borough council's gritting only extends to the roads, not the pavements. Costs are expected to be approximately £100 each time for covering the pavements on the length of the High Street and around the doctor's surgery. Councillor Brough will work through the details of how this would work and let the council know over email **(Action Cllr Brough)**.

## 16. Any other business

Council discussed the idea of retaining the temporary cover Street Ranger on a permanent basis, to empty bins, litterpick and leaf sweep. Council was in favour. To be added to the next agenda for an official decision. **(Action Clerk)**.

Council discussed the closed footpath running to the north of the village across Tusting's land – the current style is broken and potentially dangerous. Clerk to contact the borough council to discuss the arrangements **(Action Clerk)**.

Council discussed a quote received from Harrold-based stonemasons to repair the Lockup, which has crumbling mortar. Clerk to check with English Heritage if the stonemasons must be selected from a list of approved contractors. To be placed on the January agenda **(Action Clerk)**.

**17. Correspondence:**

Nothing for the council to address.

**Date of next meeting: Wednesday 9th January 2019**  
**In the HARROLD CENTRE**