



Minutes of the Parish Council Meeting held 11th May 2016 at 7.30pm at Parish Council Office

Present: R. Tickle (chair), Cllrs D Brough, D Mercer, S Holt, B Page, G Lloyd, M Johnston, A Jones, R Barrett,

R Brough (Clerk)

Apologies – A Foster (Bedford Borough Council), S Reger

Public forum

John Waller attended the meeting with a few village concerns. John thought there needed to be more 20mph signs in the village. He was informed the installation of the signs has not yet been completed due to a complaint by a resident. Works should be underway to complete the project soon. John feels there is too much litter in the brook. The council will look to have the bottles removed which are collecting in the brook near the farm. John would like the lintel and plaster on the Lock up professionally seen to. Council had planned on having the Lock Up and Butter market assessed and has already budgeted for any repairs. **Action Clerk**

Nina Knight, village coordinator of Neighbourhood watch, attended the meeting to update the council on the number of new residents who have joined the group since the Operation Vision Event. It is hoped the Parish Council and Neighbourhood Watch can work together to compile a list of vulnerable people in the village who may need more support from local residents. Nina is going to create a log book of all incidents which occur in Harrold. She will publicise this to the village and give villagers contact details to report incidents. Nina would like a copy of the Older Person Survey. Council would like to find out the proportion of funds Harrold Parish pays towards Bedford policing. Council will write to Bedford PCC to request an increase of police presence in Harrold and ask that the monthly crime reports be emailed to Parishes once again. **Action Clerk, Cllr Tickle**

- 1. Election of Chairman / Vice Chairman 2016/2017-** Robert Tickle expressed an interest in continuing as Chairman. Cllr Johnston proposed Robert Tickle to continue as chair, Cllr Barrett seconds. Robert Page expressed an interest in the role of Chairman, he believes it would be beneficial to the group to rotate the Chairman position every two years. As Robert has not yet been in the role for two years Robert Page withdrew his name. Robert Tickle was unanimously voted in to continue as Chairman. Robert Tickle proposed Robert Page as Vice Chair. Cllr Holt seconds the proposal. A vote was taken and Robert Page was unanimously voted in a Vice Chairman.
- 2. Co-option of new councillor-** the Parish Council can be a maximum of 13. At the moment only 10 places have been taken through the electoral services process enabling co-option to take place. Mrs J Page was therefore duly co-opted onto the Parish Council.
- 3. Disclosure of interests –** None
- 4. Approval of minutes of the meeting of 13th April 2016**
Minutes were approved.

5. Matters arising from the minutes of 13th April 2016

- 'No Bathing Signs' by Harrold bridge- Andrew Prigmore has said if we would like to clear and improve the area he will have new signs put there. If we are leaving the area as is then he will have the old signs removed.
- Council decided to go ahead with the current 20mph plan and the clerk has advised Highways of our decision.
- A Prigmore is looking into having a single yellow line put on the road next to the memorial where cars currently park during school drop off and pick up times.
- Officially inform BBC that Harrold would like to be a designated neighbourhood area. **Action Clerk**
- Approach the allotment Committee if they would like the silt being removed from the brook. **Action Clerk**

6. Finance report The following payments were approved

Payments approved 11th May 2016				Payments		
Ref #	Invoice Date	Details	Notes	Gross	VAT	Net
Payment 10	09 April 2016	Plants & Trees: Eagle Way tree	Acorn Nurseries	114.00	19.00	95.00
Payment 11	11 May 2016	Membership: BATPC (Beds Assoc Town & Parish Councils) Annual		338.00	0.00	338.00
Payment 12	21 April 2016	Bottle Bank: Collection (Wildman Transport)		66.00	11.00	55.00
Payment 13	13 April 2016	Project: Neighbourhood plan	Shaping Communities	32.85	0.00	32.85
Payment 14	27 April 2016	Office: Phone & Broadband BT		26.86	4.47	22.39
Payment 15	06 May 2016	Village Maintenance: Bench Plaque - Arty	David Brough Expense	45.00	7.50	30.83
Payment 16	05 May 2016	Office: Four Chairs	David Brough Expense	72.00	0.00	72.00
Payment 17	25 April 2016	Grass: In Trim		360.00	60.00	300.00
Payment 18	06 May 2016	Grass: In Trim		360.00	60.00	300.00
Payment 19	05 May 2016	Village Maintenance: Harrold Centre Bench/Planters	Terry Hughes	250.00	0.00	250.00
Payment 20	01 May 2016	Village Maintenance: R Sinclair		200.00	0.00	200.00
Payment 21	01 May 2016	Brook: R Sinclair		250.00	0.00	250.00
Payment 22	30 May 2016	Clerk Salary: R Brough		926.70	0.00	926.70
Payment 23	18 May 2016	Clerk Salary: R Brough Tax NI		88.61	0.00	88.61
Payment 24	01 May 2016	Office: Rent		375.00	0.00	375.00
Payment 25	11 May 2016	Bottle Bank: 50% share to HCC		250.58	0.00	250.50
Payment 26	06 May 2016	Bin Collection: HC BBC		166.04	2.21	163.83
Payment 27	13 April 2016	Other: New Parish Council Website	Bespoke media	180.00	30.00	150.00
Payment 28	11 May 2016	Other: New Parish Council Website	Bespoke media	174.00	29.00	145.00
Payment 29	13 April 2016	Office: Large Map printing	D Brough expense	68.40	0.00	68.40
Payment 30	25 April 2016	Village Maintenance: Convex mirror for High Street	D Brough expense	34.74	0.00	34.74
				4,378.78		

7. Police Report

Crime statistics were not provided to the council this month.

8. Borough Councillor's Report

The councillor's report was sent to councillors prior to the meeting..

9. Planning applications

None

10. **Francis Cauldwelle from Paragon Land & Planning-** Francis would like to address the council regarding a proposal for a detached dwelling in Harrold. Francis did not show up for the meeting.

11. **Neighbourhood Planning Committee-** Update from the committee.

The committee will be meeting with two more consultants in the near future and hope to come with a recommendation for one at the June meeting. Clerk has sent the required letter to Bedford Borough Council Planning requesting Harrold be designated as a neighbourhood area.

12. **Discuss possible designs for Harrold signs-** Cllr G Lloyd presented some possible design ideas for new Harrold signs. It was decided the council would like to have three new signs, one at each approach to the village. Council would like to keep and possibly refurbish the current village sign. Council will decide at a later date where this sign will be placed in the village. Council would like a village name sign on The Green. Council have

contacted a local artist who will provide a quote and wood carving design for The Green village sign. Council will ask Alison Foster for possible funding from her allocated Waterford funding. Cllr Jones will get quotes for the stonework to hold signs and the new wall to replace the metal railings at the Harrold Bridge. This will be placed on the agenda for next meeting. **Action Cllr Jones, Clerk**

- 13. Presentation of new Parish Council Website-** Council viewed the new Parish Council website designed by Bespoke Media. All members of the council were pleased with the content and look of the website. One suggestion to add a link to the Harrold on-line website was made. Clerk to contact Harrold On-Line to ask if they would mind having a link to their site on the Parish Council site. **Action Clerk**
- 14. Grant application from the Harrold Lawn Tennis Association.** Kevin White attended the meeting to discuss further the grant application from the Harrold Lawn Tennis Association. They are requesting funding for additional fencing needed to protect the courts from users of the Village Hall exiting through the planned rear double doors. Also the fencing would provide safety for players. Cllr Brough proposes the council gives the tennis association the full requested amount of £1,885. Cllr Holt seconds the motion. A vote was taken 6 were in favour, 3 against and one abstained. The request for funding has been granted. **Action Clerk**
- 15. Discuss future changes to Borough owned village lighting-** The Borough will be changing the existing lighting to LED bulbs in Harrold Spring 2018. In the conservation area Heritage globes and black columns will be installed. The rest of the village will keep the existing steel columns and the lantern on the top will be changed. Council would like to find out the cost difference between the steel columns and the heritage columns. Council will go ahead and have the village columns painted black as only around 20 of these will be changed in 2018. Work to paint the columns should begin May 16th 2016. **Action Clerk**
- 16. Operation Vision Report –** Sgt Gary Kidd provided the council with a report from the event. Sgt Kidd commented the turn out by residents for the event was the most successful he had seen in the past 5 years of organising events of this nature. Council will continue to work with the police and Neighbourhood Watch to try and combat the current rise in crime.
- 17. Any other business-** For information only
- Cllr Page identified the remaining listed projects in the councils proposed budget. In order for these projects to happen a councillor needs to take an interest in a project. Cllr A Jones and Cllr R Barrett will pursue the Buttermarket and Lock Up possible renovations. Cllr M Johnston will work on the development of a Peace Garden in the Harrold Cemetery. Cllr B Page will contact the head of the Harrold Football Association to see if we can work together to develop a suitable football pitch in Harrold.
 - Cllr Page addressed the issue of unlicensed, untaxed motorcycles being ridden around the village. The riders are going both off road on private property and through residential parks and roads. There is a concern as this vehicle is not insured, property is being damaged and there is a risk of a small child being run over at the local park. Council will investigate where the rider lives and visit the resident to speak to them about this matter. **Action Cllr Tickle & Clerk**

18 Correspondence – for information only

List of correspondences received during the past month

Correspondence since April 13th Meeting:

- Resident from Orchard Lane emailed regarding the overhanging foliage. Clerk reported to Borough council. Ref #895.
- J Waller reported graffiti to the Harrold Bridge. This has been reported to Highways. Ref #C39068
- Mr. Sharpe emailed regarding the issue of speeding cars along Odell Road. Clerk emailed Mr. Sharpe the Councils response, which included a request for Mr Sharpe to join the SpeedWatch group run by Cllr Lloyd.
- G Russell emailed regarding repairs needed to the fence behind properties backing onto the farm and the maintenance of grass along this service strip. Council looking into the ownership of this land.

- Resident from Harrold flats rang to complain about the cleanliness of the outside area of the Harrold Fish and Chip shop, both front and back. Council will write to the resident asking them to express their concerns to the borough's Environmental Services. The council will follow up on this if the situation does not improve.
- F Cauldwell rang and will be attending May meeting regarding planning for the replacement of a dwelling.

16. Summary of actions

The Chairman will summarise the actions required

Meeting ended at 9:40pm

Date of next meeting

Wednesday 8th June 2016

7.30pm 72 High Street