



## Minutes of the Parish Council Meeting held 11th October 2017 at 7.30pm at Parish Council Office

**Present:** R Tickle (Chair), B Muller, P Pedersen, J Peverell, D Mercer, D Brough (Vice Chair), L Duggan

R Brough (Clerk)

**Apologies:** R Barrett, S Reger, S Payne, L Hoad, A Foster (Bedford Borough Council)

### Public forum

No members of the public were present.

1. **Disclosure of Interest** – No disclosures.
2. **Council to meet Lindsay Duggan and co-opt her onto the council.**  
Cllr Tickle proposed that Lindsey is co-opted onto the council, seconded by P Pedersen. All approve.
3. **Approval of Minutes** from the Parish Council meeting held 13th September 2017  
Minutes approved.
4. **Matters arising from meeting held 13th September 2017** – for information only
  - Clerk report on the month's Action List
  - Council to discuss the distribution of letters prepared by Cllr Foster to encourage residents to write to the Mayor regarding the plans for the development of new houses and the affect it will have on the current roads and transport system. Clerk to print maps and give to Cllr Peverell who will break up area and arrange maps and distribute. **Action Clerk and Cllr Peverell**

### 5. Finance Report:

#### Payments to approve, Receipts for information - Oct 2017

Ref #	Invoice Date	Payment	Details	Payments		
				Gross	VAT	Net
Trans108	29 September 2017	Clerk Salary: R Brough		935.86	0.00	935.86
Trans109	01 October 2017	Office: Rent		375.00	0.00	375.00
Trans110	03 October 2017	Maintenance: Outdoor Gym - Quarterly Maintenanc	FL Build Ltd	420.00	70.00	350.00
Trans111	03 October 2017	Other: Lamppost restoration	FL Build Ltd	240.00	40.00	200.00
Trans112	03 October 2017	Other: Lower Green Bins	Install of Lower Green bins - FL Build Ltd	660.00	110.00	550.00
Trans113	05 October 2017	Other: Various	Printing of resident flyer for Bespoke Media	104.00	0.00	104.00
Trans114	05 October 2017	Other: Various	New Village signs and Repair: Clan Marketing	250.00	0.00	250.00
Trans115	05 October 2017	Project: Neighbourhood plan	Neighbourhood Plan Consulting Fees: Trevor Roff	250.00	0.00	250.00
Trans116	05 October 2017	Payroll: Cambridgeshire ACRE		36.00	6.00	30.00
Trans117	05 October 2017	Grant Out: Friends of HOCP (Country Park)		3,000.00	0.00	3,000.00
Trans118	06 October 2017	Grass: In Trim	October Payment	552.00	92.00	460.00
Trans119	13 October 2017	Electricity: Street EON		348.40	16.59	331.81
Trans120	13 October 2017	Brook: Skip at Town Farm	Paul Riches Skips	187.00	31.17	155.83
Trans121	11 October 2017	Office: Phone & Broadband BT		23.73	3.95	19.78
Trans122	03 October 2017	Electricity: Buttermarket EON		132.38	6.30	126.08
				<b>7,514.37</b>	<b>376.01</b>	<b>7,138.36</b>

Payments were unanimously approved.

**6. Police report: Crime statistics and information and intelligence exchange  
(Provided to council prior to meeting via email)**

**7. Borough Councillor's report for Harrold Ward.**

Cllr Foster was unable to attend the meeting as she had full council meeting to attend. The Borough Councillor report was provided to councillors via email.

**8. Planning applications**

No planning applications received.

**9. Update from Neighbourhood Plan Steering Committee.**

D Mercer shared some of the findings from the recent Resident Survey. He stated it was good to see that the vast majority of residents agree that Harrold is a peaceful and safe community and that it has good local services. Other questions showed there are concerns about traffic issues. Parking issues seem to be main cause of concern. The council agreed to use the findings to steer council policy.

The Steering Group is now working through one of the main phases of this two-year project, assessing the evidence gathered relating to the various possible development sites in the village and the numbers of dwellings which would be appropriate and acceptable to residents. We are also meeting with site agents and developers during November. The results of this process will be included in a draft Neighbourhood Plan, which will be finalised during early 2018. Further consultations will follow next year.

**10. Council to discuss options for village entrance signage.**

G Lloyd presented options for village entrance signage. One would be placed at the Lavendon end of the village, one by the main bridge, and one towards the Podington end of the village. The council liked the cast aluminium option and asked G Lloyd to approach the company for pencil drawings of the sign for Harrold at a cost of £100.

**Action G Lloyd**

**11. Council to decide whether to replace non-functioning strings of Christmas lights on the Village Green.**

Council opted to replace the broken lights and agreed to tone down the colour on the Lockup because it's so close to resident's windows. **Action Clerk**

**12. Council to discuss the request from St. Peter's church to repair the pavement footpath which leads from the door at the rear of the church.**

Council agreed to look into what would need to be done to repair the footpath. The council does not own this churchyard, and is not legally responsible for maintaining it, but would look into carrying out the works on the basis of making it safe for villagers given that it is used to enter the cemetery, which is operated by the council.

**Action clerk**

**13. Council to discuss Bedford Highway Department's recommendations for changes to the painted road lines on the High St and Green.**

Regarding the single yellow (with restrictions for school times) that would run opposite the bus stops on the High Street, the council would like it to stop before getting to house number 88. G Lloyd proposes we allow BBC to progress with these changes. R Tickle seconded. All approve.

**14. Council to discuss quotes received from Heritage Arboriculture for the replacing the tree which has died on the corner of Eagle Way and the annual maintenance of Harewelle Way playground, Harrold Centre playground and Saxon House End Playground.**

Council reviewed quotes received. Council would like Heritage Arboriculture to go ahead with the quotes provided to replace the tree which has died on Eagle Way, complete the tree and shrub maintenance needed in Harewelle Way and Harrold Centre playgrounds and cut back the larger shrubs causing satellite reception issues for a resident on the Lower Green. The council also agreed to the terms and fees quoted in the annual maintenance proposal for Harewelle Way, Saxon House and Harrold Centre playgrounds. The council has received advice from two parties regarding the maintenance of the trees on the Upper Green. As the advice given was conflicting the council will seek advice from an impartial third party. **Action Clerk**

#### **15. Any other business –**

- Cars which park on the grass verge of the Lower Green near The Mill. **Action Clerk**  
Council delivered letters to residents who may be parking on the verge.
- Final plans for the stone wall next to the Bridge and clearance of the land. **Action Cllr Barrett**
- Look into if there are any grants available towards the refurb needed on the buttermarket and lock up  
**Action Clerk**
- Council would like to contact Nick Masters to ask if it is possible to share average speed cameras with another village? If so, what would be the cost? What type of camera would this be?

#### **16. Correspondence –**

- A resident wrote to the council wanting clarification on council's decision not to take over ownership of the land at the rear of 43-51 Roman Paddock.
- A resident wrote to the council unhappy with the delay of Council minutes being uploaded onto the Council website.
- A resident wrote to council to express his concerns with the speed of traffic along Odell Rd.  
Council will give the resident Cllr Lloyd email so he can be on mailing list and receive more info about what is happening regarding monitoring the speed in Harrold. **Action Clerk**
- A resident wrote to the council asking for a mirror to be placed at the T-junction of Roman Paddock and the High St. Council does not know where they could place a mirror as it is a wide area and the building is very low. Council will ask for help from highways to have wardens ticket cars parked on the double yellow lines outside the co-op. **Action Clerk**

#### **17. Summary of actions**

The Chairman will summarise the actions required

**Date of next meeting**

**Wednesday 8th November 2017**

**7:30pm 72 High Street**