



Minutes of the Parish Council Meeting held 14th June 2017 at 7.30pm at Parish Council Office

Present: R. Tickle (chair), Cllrs D Brough, B Muller, P Pedersen, J Peverell, D Mercer, G Lloyd, S Reger, R Barrett,
R Brough (Clerk)

Apologies – S Holt, A Foster (Bedford Borough Council)

Public forum

No members of the public were present.

1. **Disclosure of Interest** – No disclosures.
2. **Approval of Minutes** from the Parish Council meeting held 10th May 2017. Minutes approved unanimously.
3. **Matters arising from meeting held 10th May 2017** – for information only
 - Clerk report on the month's Action List
 - Clerk met with Andrew Prigmore to discuss the following issues;
 - The large trees at the corner of Church Walk and the High St. This land is owned by BBC. The trees will be assessed by a borough tree surgeon and council will receive a copy of the report.
 - Highways will write to the residents on Odell who were unhappy to receive a letter from HPC regarding parking on the grass verges. BBC is worried about damage to the grass and any underground pipes which may be located under the parked cars.
 - Highways are moving forward with painting double yellow lines on the roads within the Green. Once this has been completed the unneeded parking signage will be removed.
 - The sign with the 'Harold' spelling error will be replaced. This was done in Northampton but A Prigmore contacted their Highways dept to have it corrected.
 - A Prigmore will ask his team to come out again and clear the riverbank next to the bridge as he agrees there was very little cleared during their first visit.
4. **Finance Report:**

Approval for requests for monthly payments and review of internal audit.
Council reviewed and approved the following monthly payments and approved the internal audit documentation, which allows us to send it to the external auditors for review.

Ref #	Invoice Date	Payment	Details	Payments		
				Gross	VAT	Net
Trans032	15 May 2017	Cemetery Income:	tablet for Stephen Mettem			
Trans033	15 May 2017	Other: Petrol payment Mandy Wilson	Attendance to Cemetery Management course in Oxfo	29.25	0.00	29.25
Trans034	15 May 2017	BRCC	Attendance to Playground Management Course	180.00	0.00	180.00
Trans035	24 May 2017	Other: Printing fee for Local plan flyer	Bespoke Media	110.00	0.00	110.00
Trans036	29 May 2017	Clerk Salary: R Brough		935.86	0.00	935.86
Trans037	11 May 2017	Bin Collection: HC BBC		167.57	2.21	165.57
Trans038	30 May 2017	Cemetery Income:	Mr Stephen Michael Cove			
Trans039	25 April 2017	Clerk training: SLCC	Cemetery management course	174.00	29.00	145.00
Trans040	01 June 2017	Project: Neighbourhood plan	Neighbourhood Plan Consulting Fees: Trevor Roff	250.00	0.00	250.00
Trans041	01 June 2017	Office: Rent		375.00	0.00	375.00
Trans042	08 June 2017	Electricity: Buttermarket EON		21.64	1.03	20.61
Trans043	08 June 2017	Office: Phone & Broadband BT		21.54	3.59	17.95
Trans044	10 June 2017	Project: Neighbourhood plan	Mato design - rest of land assessment payment	200.00	0.00	200.00

6. Police report: Crime statistics and information and intelligence exchange (Provided to council prior to meeting via email)

Cllr Tickle spoke about the PC's concerns with the North Rural Community Policing Team during their quarterly meeting. Cllr Tickle was advised that CCTV footage could be used to place known suspects in the area during an incident and could help in a conviction. In general, speeding was the main priority within the majority of villages in Bedfordshire. Harrold Parish Council's main concerns were not listed as a main priority. Speeding will be the focus for Bedfordshire police this quarter. They will be reviewing Parishes issues next quarter and the priorities may change. Harrold Parish Council will consult with Highways regarding ANPR cameras and if there is any funding available. The Parish Council would like to seek advice from Wootton on how they started their Street Watch Committee. **Action Clerk**

7. Borough Councillor's report for Harrold Ward.

Cllr Foster was unable to attend the meeting and was unable to get the Borough Councillor's report to council prior to the meeting.

8. Planning applications

Application no: 17/01536/OUT Outline Application

Proposal: Outline application with all matters reserved for the demolition of existing bungalow and erection of two family homes.

Location: The Bungalow Mowhills Harrold Bedford Bedfordshire MK43 7EB

Council did not object to the planning application in principle but did propose a few questions they would like to present to planning for consideration. Cllr Barrett would like planning to consider the amount of green space left around the plot. Council feel the dwellings are very large for the plot, are there enough provisions for dwellings of this size? Cllr Pedersen was unsure if the planned garages in front of the homes would be allowed so close to the school boundaries. Council would like the parking to be looked at. **Action Clerk**

Application no: 17/01502/Ful Full Planning Application

Proposal: Single Storey front extension

Location: Ouse House 17B Church Walk Harrold Bedfordshire MK43 7DG

Council reviewed the planning application and have no objections.

9. Update from Neighbourhood Plan Steering Committee.

Cllr Mercer updated the council on the progress recently made in the development of the neighbourhood plan. The questionnaire has been finalised and is in the process of being printed. The committee is working on an application with Royal Mail to include pre-paid postage on the return envelopes. Parish Council will be needed to help in the delivery of the questionnaires to residents in the village. **Action Clerk**

10. Council to discuss the current vacancies on the Parish Council.

The council has placed an advert on the village noticeboard produced by BBC to inform Harrold residents of the 3 vacant seats on the Parish Council. The end date for the advert is July 2nd 2017. Currently the council has received two applications. Council has asked the two applicants to attend the meeting on July 12th when the council is hoping to co-opt new members. **Action Clerk**

11. Grant application from Harrold Snooker Club.

Two members of the Snooker Club attended the meeting to speak on behalf of the club. The club has asked the council for £680.00 to put towards replacing outdated equipment. They are hoping modern equipment will ensure current members renew their annual membership and help attract new members. Cllr Tickle proposes the council gives the snooker club the requested funds, Cllr Brough seconds the proposal. Council voted and were unanimously in favour of giving the requested funds to the Snooker club. Cllr Peverell did request the Snooker Club do more to advertise the existence of the club as not many villagers are aware of it. The snooker Club do intend to advertise but would like to bring the equipment up to date to help encourage new people to join. During a further discussion about the current facility it became apparent to the council that the current snooker room needed to be redecorated as it had not changed in many years. The snooker club would like to paint and put in new carpet while maintaining its charm. Cllr Brough suggested they get professional quotes for the needed work and come back to the Parish Council for additional funding in July. **Action Clerk**

12. Update from Harrold Centre and request for further funding.

During the May meeting council was asked for additional funding from the Harrold centre to complete the current refurbishment project to a higher spec. The council asked Nigel to provide the council with a list of items which the Harrold Centre feel are needed, their costs, and how they would benefit the village. Nigel attended the meeting with a list of additional features for which the Harrold Centre committee is still short on funds for the redevelopment. The council discussed the importance of each item listed to the village. Cllr Brough proposes the council gives the Harrold Centre £8,600 exc vat to be used towards the provision of a new medical room and an audio hearing loop. Cllr Reger seconded the proposal. Council voted and were unanimously in favour of giving the additional funding to the Harrold Centre. **Action Clerk**

13. Review original planning application from Coop to ensure new signage was part of the original application.

Council has noticed new signage has appeared on the outside of the Coop which is now protruding from the building. Council reviewed all the planning applications which they received for the intended works on the Coop. The planning applications stated all signs would be mounted flush with the building. Council would like the Coop to remove the new signs. **Action Clerk**

14. Any other business –

- BBC Highways have repaired the damaged portion of the brickwork on the footpath by Dove Lane.
- BBC planning dept have responded to our pre-planning application regarding the stone wall. They have recommended we apply for a Lawful Development Certificate. A Jones is in the process of doing this application. **Action Clerk**
- Parish council must decide who they would like to instruct to inspect and repair the ornamental hydrants. Council agreed they would like to instruct FL Build to repair the hydrants as local contractors are not eagerly providing quotes when approached to tender for past projects. **Action Clerk**
- Reminder to council of the Litter Pick which will be taking place Saturday June 17th 10am-12pm.
- Council would like to put the village signage on the July meeting agenda to relook at options. **Action Clerk**
- Council would like to put Sebastian's response to the BBC 2035 Local Plan consultation on the Parish Council website. **Action clerk**
- Council would like to ask the current Harrold Parish Council applicants to submit a personal application. **Action Clerk**
- Council has received a verbal complaint from a resident concerned with the trees overhanging the pavement which belong to Harrold House residence. **Action Clerk**
- Council would like to include an update on the development of the Neighbourhood Plan in council's next The Bridge magazine submission. **Action Cllr Mercer**
- Council would like a letter delivered to all riverbank residents reminding them it is illegal to dump grass clippings into the river. **Action Clerk**

- Council would like to ask Alison Foster who to contact at BBC to speak about development plans within Harrold. **Action Clerk**
- Council feels it would be helpful to develop a strategic policy on council's views on the issues which constantly resurface in the village such as brook maintenance. In doing so we will ensure our responses to residents will always be consistent. **Action Clerk**
- Council has noticed the memorial plants need replacing. These will be replaced. **Action Clerk & Cllr Muller**
- Council would like to leave a note on the wheelie bin which has been left on the Lower Green asking for it to be removed. If it is not removed council will have it removed. The council is ordering bins to go in that area to remedy the littering problem. **Action Clerk**

15. Correspondence –

- Council received a number of emails and written letters from residents of Odell Rd who were unhappy receiving a letter from the parish Council regarding the issue of parking on the grass verges.
- A resident emailed and would like the issue of parking within Harrold to be addressed as it is causing problems when driving along the High St.
- A resident emailed to inform the council the gym equipment in the park needs to be oiled.
- A resident posted a letter to the council asking for the brook from the Harrold Centre to Church walk to have a proper clean out.
- A resident spoke with Cllr Tickle and would like the council to provide a summary of resolutions in The Bridge Magazine. Council feels this is done already in the minutes and in council updates of main projects in The Bridge.

16. Summary of actions

The Chairman summarised the actions required.

Date of next meeting
Wednesday 12th July 2017
7:30pm 72 High Street