



Minutes of the Parish Council Meeting held 15 April 2015 at 8.15pm at Harrold Centre

Present: R. Tickle (chair) Cllrs, P. Hickman, J Stenhouse, D Brough, R Barrett, R Page, M Johnston, G Lloyd, and N Charsley

H Crabb (Clerk)

In attendance: Cllr A Foster

Apologies – none

Disclosure of interests –None

Approval of minutes of the meeting of 11th March and the extra-ordinary meeting of 25th March

These were unanimously approved

Matters arising from the minutes

It was agreed that a new bench be purchased for the lower green but this would need to be a more robust seat. Cllr Barrett to look in to this and also for a new seat near the playing fields – costs to be below £750. **Action Cllr Barrett**

Councillor Stenhouse will decide the best location for the memorial bench. **Action Cllr Stenhouse**

Representatives from Harrold Centre joined the meeting

The decorator painting the Centre windows to be asked to quote for the painting of the lampposts on the Green – **Clerk to follow up.**

Harrold Centre

Mr Gray and Mr Froggatt advised the Councillors that because of the positioning of the bus shelter – scaffolding was necessary to decorate the windows above it. The Councillors questioned if the Ventrolla windows had been used could they not just be taken out? Mr Froggatt will check this.

The cost of scaffolding had been estimated to be between £250-£500. It was agreed that this would be paid for by the Parish Council and that it would come out of the budget that had been allocated to the project,

Problems with rainwater from the bus shelter causing damp in the Centre was also raised. It was agreed that the issue be monitored and if this was causing a problem it would be addressed.

There followed a conversation about communication between the Council and the Centre and it was agreed that it would be useful to have a representative from both sides at each other's meetings. The Council are expecting new members so this issue will be readdressed.

There is some slight damage to the bus shelter roof from a passing lorry/van – Clerk to ask supplier how best to deal with this. **Action Clerk**

Richard to be asked to sweep the bus shelter weekly **Action Clerk**

Pilgrims Housing Association – to be approached to see if the Parish Council could take over the playground in Peach's Close **Action Clerk**

As a result of the ROSPA reports it was agreed that parts of the Centre Playground needed to be refurbished. As there is considerable underspend on projects it was agreed to look at possibilities for new equipment up to £30,000 Action **Cllr Brough/Barrett**

Finance report

The following payments were unanimously approved

	£
VENTROLLA – FOR CENTRE WINDOWS	26,864.20
CLOSE INVOICE FINANCE – FOR SIDS	7,824.00
HELEN CRABB – SALARY MARCH 2015	701.02
HMRC – TAX AND NHI ON CLERK'S SALARY	247.80
R SINCLAIR - GRASS	400.00
R A SINCLAIR- BROOK	250.00
R A SINCLAIR- GENERAL	180.00
BEDFORD BOROUGH COUNCIL – LIGHT REPAIRS	145.33
WILDMAN TRANSPORT (BEDFORD) LIMITED	194.40
PLAYSAFETY LIMITED – ROSPA INSPECTIONS	417.60
EAST OF ENGLAND AMBULANCE SERVICE – DEFIBRILLATOR BOX	1,140.00

EON – BUTTERMARKE T LIGHTING	40.11
EON – PARISH LIGHTING	178.25
HELEN CRABB – REFUND EXPENSES (STAMPS AND MILEAGE TO BBC)	23.88
BROKER NETWORK LIMITED - INSURANCE FOR SID'S	25.00
MATRIX SECURITY – ANNUAL MAINTENANCE	180.00

It is thought that the speed device near the fire station is triggering a little late – supplier to be asked to adjust this. **Action Clerk**

Audit timetable – the Clerk advised the Council that the internal audit would commence on 15May and the Annual Return would need to be signed off at the June 2015 meeting.

Police Report – no report – crime statistics had been distributed to the Councillors prior to the meeting.

Borough Councillor Report

Councillor Foster tabled her report.

Planning – no plans to review

ROSPA Reports

The reports had been circulated to the Councillors and all 3 play areas (including the skate park) had scored an overall medium. As above it was agreed to look at ideas and costs for refurbishing the Centre playground.

CCTV

4 quotations had been received from Crimesecure Ltd, Matrix Security, Scan Alarms and ACE– it was agreed to ask Chris Healey from Crimesecure Ltd to come to the next meeting to give some additional information **Action Clerk**

Harrold skate park

2 quotations have been received and a further quote is expected very shortly (from the contractors who are resurfacing the ramp today). It was agreed that Councillor Brough would see if he could get any input on the ideas we have been given from the park users. **Action Cllr Brough/ Clerk**

Repairs to uplighters on the Green

Bedford Borough Council had looked at these and advise that a new timer was needed. It was agreed to accept their quote of £436 for this work. **Action Clerk**

Bedford Borough Council was also asked about uplighters to the lock up. They have advised that the best option would need the cooperation of one of the cottages on the Green. Councillor Hickman agreed to talk to the home owners

Action Cllr Hickman

Areas of Responsibility Reports

A Complaint to be raised to Bedford Borough Council about the repair made to the footpath between Roman Paddock and Brook Lane. **Action Clerk**

The Clerk advised that she had been asked about the possibility of a speed device at the Lavendon end of the village (near New Road). Councillor Hickman to find the report findings of earlier surveys. **Action Cllr Hickman**

Any other Business

Complaints procedure – this was formally adopted by the Council

Painting of water pipes – c/f to next meeting

Correspondence

A list of correspondence was tabled by the Clerk

It was agreed that all posters in respect of the Parish Poll be taken down as soon as the poll is over.

Clerk to ask for the draft lease for the Country Park Skate park

Action Clerk

Summary of actions

Please see appendix 1

Date of next meeting

It was agreed that a special meeting be called on Tuesday 5 May to discuss the response to the solar farm planning application in light of the referendum result.

Next normal meeting Wednesday 13 May.

The meeting closed at 10.00pm

